

CITY OF STANWOOD SERVICE REQUEST FOR WATER, SEWER & GARBAGE

CONNECTIONS

Applicant(s) Name: _____
SSN Number(s): _____ DOB(s): _____
Service Address: _____
Billing Address: _____
Phone Number(s): _____
Hook-up Date: _____

Bills are sent out on the first day of the month and payment is due by the 20th of the month. Penalty charges will be assessed on the 21st of the month. If payment is not received by 9am on the last business day of month- Door will be posted for disconnection- 1st Posting- no fee, 2nd posting- \$20, 3rd posting-\$40, 4th and after postings \$80.00 per fiscal year (July 1st-June 30th) If payment not received by 9am on the second Monday of the month services will be disconnected and assessed additional fees. Payments can be made in the drop box located on the front of the building at city hall, in the office or online. Homeowner is responsible for the repair of the shut-off valve and shall have it in working order at all times.

Signature: _____ Date: _____

Meter Reading: _____ Date read: _____ Shut off valve working: ____yes ____ no

**\$200.00 DEPOSIT REQUIRED FOR ALL RENTAL PROPERTY.
\$150.00 DEPOSIT REQUIRED FOR ALL OWNER-OCCUPIED PROPERTIES
DEPOSIT MUST BE RECEIVED BEFORE SERVICES WILL BE CONNECTED.**

Landlord: _____
Date deposit received: _____ Cash _____ Check No. _____

The rental deposit shall be returned after the account is closed and outstanding charges deducted. Owner occupied properties can request for the deposit to be applied to their bill or returned after 12 consecutive months of no late payments.

DISCONNECTIONS

Requested Date of Disconnect: _____
Forwarding Address: _____

Signature of account holder: _____ Date: _____

Final Meter Reading: _____ Date read: _____

Final bill amount: \$ _____ Refund \$ _____ (if applicable)
Date refund check mailed: _____ (if applicable)