

CITY OF STANWOOD

Stanwood City Council met in regular session on 01/13/2025, at 7:00 pm in Council Chambers. Council present: Deppe, Tharp and Siebels. Also present: Clerk Lasack, Sue Hall, Sheriff Wethington, PW Tim Schultz, Kyle Dennis

Mayor Sawyer called the meeting to order at 7:00 pm

Consent Agenda: Motion by Tharp, seconded by Deppe to approve agenda as posted, prior minutes, claims, finance report. All ayes.

Visitors- N/A

Reports

Mayor: Attended EMS meeting, Jodi's last day Jan 31st.

Clerk/Zoning: Clerk Lasack reported the continuing with audit, completed W2's and 1099s, all departments have their budget worksheets, new calendars are available for garbage and recycling. Utility bills not being received.

PWD: Tim met with LL Pelling to get seal coat quote, had his wastewater inspection in Dec, all went well. Made some repairs at the lift station, have been updating meters as needed.

Sheriff: Wethington is the interim 911/ema director. New deputy hired. Working on our contract. He does not have anyone at the moment to keep track of the stats. Resident complaints need to have a name not anonymous to make a change.

Park: Rentals for Dec were 3 and had blood drive, so far, 3 for Jan.

Fire: Kyle reported that they have a couple of trainings coming up, had a new member join. Chief is working on budget and township agreements.

Library: report reviewed

EMS: N/A no report

Council: Spaghetti supper March 1st for Fun Fest, talk of a Stanwood Community Engagement Group to help with community ideas, Fun Fest would like to apply for Grant from Cedar County Community Foundation, Vote for the Fun Fest logo on their Facebook page. Lead line discussion on getting the list on no responses cleaned up.

New Business

Public hearing was opened at 8:14 p.m. No written or oral objections were received. Motion by Siebels, seconded by Tharp to approve resolution 2025-01, Committees and Appointments, Roll call vote, 3 ayes, 2 absent. Roll call vote, all ayes. Public hearing was closed at 8:40 p.m. Motion by Tharp, second by Deppe to approve resolution 2025-02 Budget Amendment, 3 ayes, 2 absent. Motion by Deppe, seconded by Siebels to approve liquor license for Dollar General, 3 ayes, 2 absent.

Old Business

Discussion was held on nuisance properties; clerk was ordered to send out nuisance letter to a property and follow up with the City attorney on a couple other properties.

Schedule next meeting: Next regular meeting was scheduled for Monday Feb 10th, 2025 at 7:00PM

Adjournment: Motion by Deppe, to adjourn at 8:50 pm., seconded by Siebels, 3 ayes, 2 absent

Todd Sawyer, Mayor

ATTEST: _____
Jessica Lasack, City Clerk

NOTICE OF SPECIAL CITY COUNCIL MEETING
MONDAY JANUARY 20TH, 2025 5:00 PM

AGENDA

1. Roll Call
2. Approve agenda
3. Budget workshop- no action taken
4. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, FEBRUARY 12TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a) 301 E Broadway
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approval of BOA Board member
 - b) Discussion LLPelling proposal
 - c) Set Property tax levy public hearing for March 31ST, 2025 at ____pm
 - d) Set Budget hearing for April 14th, 2025 at ____pm
 - e)
 - f)
 - g)
 - h)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: March 10th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY MARCH 10TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
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 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a) Marla Quinn- ECIA- nuisance property presentation
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approval of Resolution 2025-03 for delinquent Municipal Infraction
 - b) Approval of Resolution 2025-04 for delinquent Utility Payment
 - c) Approval of Fire Township Agreements
 - d) Discussion/Action on Park Improvements
 - e) Budget workshop- set final date
 - f)
 - g)
 - h)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: April 14th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY APRIL 14TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
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 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a) Jody Havill- Queen of Hearts Food Truck
 - b) Pat Donohue- New BOA member
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approval of Fire Township Agreements
 - b) Approval of Resolution 2025-06 setting salaries
 - c) Discussion/Action on Acme replacing well starter
 - d)
 - e)
 - f)
 - g)
 - h)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: May 12th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY MAY 12TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a) Jeff Smith
 - b) Jeff Freeman
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Discussion/Action on quote for culvert repair / raising main hole/ storm drain
 - b) Discussion/Approval of ordering water meters
 - c) Decision/Action on library expansion contract with Martin Gardner Architect Firm
 - d) Approval of street closure for North Cedar School End of year activities
 - e)
 - f)
 - g)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: June 9th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY JUNE 9TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a)
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approval of Liquor license for Thirsty on 30
 - b) Approval of Tobacco license
 - c) Discussion/Approval of Fire Dept purchase
 - d) Public Hearing – 1st reading of Ordinance changes pertaining to water rates
 - e) Approval of 1st reading of Ordinance #246 – Amending water rates
 - f) Approval of Resolution 2025-06 – revisions to personnel policy
 - g) Approval of Resolution 2025-02 setting salaries
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: July 14th, 2025 at 7pm
8. Adjournment

NOTICE OF SPECIAL CITY COUNCIL MEETING
THURSDAY JUNE 12TH, 2025 6:00 PM

AGENDA

1. Roll Call
2. Approve agenda
3. Approve Library contract with Martin Gardner
4. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY JULY 14TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a)
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Public Hearing – 2nd reading of Ordinance changes pertaining to water rates
 - b) Approval of 2nd reading of Ordinance #246 – Amending water rates
 - c) Approval of waiving 3rd reading pertaining to water rates.
 - d) Discussion/Action on proposal for basketball court painting from Courts Fore Sports
 - e) Approving resolution 2025-08 Collection of delinquent municipal infraction
 - f) Approving resolution 2025-09 Collection of delinquent municipal infraction
 - g) Approving resolution 2025-10 Local match for the hazard mitigation assistance program
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: August 11th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, MONDAY AUG 11TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a)
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approving resolution 2025-11 Collection of delinquent sewer line repair
 - b) Approving resolution 2025-12 Collection of delinquent mowing assessment fee
 - c) Approval of street closure for September 13th Fun Fest, Front St.
 - d) Approval of street closure for September 13th Fun Fest, E. Broadway & N. Maple St
 - e) Approval of North Cedar School cannon for Sept 12th
 - f) Approval of Resolution 2025-13 Hiring and setting salary of Part-time employee
 - g)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: September 8th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, SEPT 8TH, 2025 7:00 PM AT STANWOOD PUBLIC LIBRARY

AGENDA

1. Roll Call
2. Consent Agenda
(Items in this section are considered routine by the city council and will be enacted by one motion. Separate discussion will not take place unless requested by council members and/or citizens, in which event, the item will be removed from the general order of business and considered separately.)
 - a) Approve agenda as posted
 - b) Approve prior minutes
 - c) Approve bills
 - d) Approve finance report
3. Visitors or Citizens with concerns. (Visitors may address the Council at this time; however, comments can be limited to 3 minutes. As per Iowa's Open Meetings Law, Council can only listen during public comments and cannot take any action on items that are not posted on the agenda. Council may take issues under advisement and if needed refer them to a department head, Mayor's committee, or add them to a future agenda)
 - a) Terry Goerd- presentation
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approving resolution 2025-11 Approval of Street Financial Report
 - b) Approval of Donation to Lions Club donation
 - c) Public Hearing- 1st reading of Ordinance # 247 pertaining to leash law.
 - d) Approval of 1st reading of Ordinance # 247- leash law
 - e) Approval of waiving 2nd & 3rd reading pertaining to leash law
 - f) Approval of contract with Hogan Hansen for FY 24-25 Audit
 - g) Discussion/Action on Nuisance properties- Terry Goerd
 - h) Discussion/Action on Nuvei Online Portal option
 - i) Discussion/Approval on First Net wifi/hotspots for Wells & WWTF
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: October 13th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, OCT 13TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
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 - a) Jeff Freeman- concerns
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Discussion/Action on auto door locks for public restrooms
 - b) Motion to approve tree trimming as budgeted
 - c) Discussion/Action on replacing smart relay switch at the blower building
 - d) Discussion/Action on Terry Goerdts Inspections & Consultation
 - e)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: Nov 10th, 2025 at 7pm
8. Adjournment

NOTICE OF SPECIAL CITY COUNCIL MEETING
THURSDAY OCT 30TH, 2025 6:30 PM

AGENDA

1. Roll Call
2. Approve agenda
3. Approve contract with Goerdts Inspections & Consultations Services, LLC
4. Discussion on adopting International Code
5. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, NOV 10TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
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 - a)
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Approval of Windstream Franchise ROW agreement
 - b) Discussion on Property Maintenance Code Chapter addition
 - c) Discussion on amending code 97.02, cost of fine? Notice to 48 hrs?
 - d)
 - e)
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: Dec 8th, 2025 at 7pm
8. Adjournment

NOTICE OF REGULAR CITY COUNCIL MEETING
MONDAY, DEC 8TH, 2025 7:00 PM

AGENDA

1. Roll Call
2. Consent Agenda
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 - a)
 - b)
4. Reports
 - a) Mayor
 - b) Clerk/Zoning
 - c) Public Works
 - d) Library
 - e) Sheriff
 - f) Park
 - g) Fire Department
 - h) EMS
 - i) Council
5. New Business
 - a) Oath of Office
 - b) Public Hearing- 1st reading of Ordinance changes pertaining to Chpt 157 prop maintenance
 - c) Public Hearing- 1st reading of Ordinance changes pertaining to water – 92.07 written notice
 - d) Approval of 1st reading of Ordinance #248 – Amending code by adding Chapter 157 Prop Maint
 - e) Approval of 1st reading of Ordinance #249 – Amending 92.07 written notice
 - f) Approval of Resolution 2025-17 – appointing new city attorney due to retirement
 - g) Approval of contract for Lynch Dallas
 - h) Approval of Resolution 2025-18- checking acct for Library Food Pantry
 - i) Discussion/Action on changing City Hall hours to 7:30 am -3:30 pm
 - j) Schedule Budget workshops
6. Old Business
 - a) Nuisance properties
 - b) EMS Handbook
 - c)
7. Schedule next regular meeting: Jan 12th, 2025 at 7pm
8. Adjournment