

## CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, January 10, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Wagner and Sawyer. Also present: Elmeda Bean.

**Consent Agenda:** Motion by Sawyer, second by Wagner approving the consent agenda, ayes: all.

**Citizens with Concerns not on Agenda:** None.

### New Business

Mayor opened the public hearing at 7:00 pm on the proposed conversion to monthly billing and increase of utility rates for the City of Stanwood. No comments or concerns were heard or received, therefore at 7:15, Koberle motioned to close the public hearing, Robinson seconded, ayes: all. Koberle then motioned to have the first reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Robinson seconded, ayes: all. After the first reading was held, Sawyer motioned to approve the first reading of Ordinance #206, Koberle seconded, ayes: all. The second reading will be held February 14, 2011 at the regular council meeting. Procopio motioned to approve the proposal from Brain Engineering, Inc., for the design of the extension of water main and street extension from West Street to Rock Creek Ridge Addition in the amount of \$5500.00, Sawyer seconded, ayes: Procopio, Wagner, Sawyer and Koberle, Robinson abstained. Mayor made no changes to the 2011 Committees. The only change to the 2011 appointments was the City Engineering firm changed to IIW. Mayor approved the appointments & committees.

### Old Business

None

### Reports

Mayor: No report.

Clerk: Jeff Kaufmann will have a listening post at 1:00 Sat. Jan 22nd at City Hall.

Fire: No report.

Library: January story hour had a low attendance. Library is working on budget.

PWD: Working on budget. Need to replace the controller at the sewer plant that reads the feed to water. Called D.J. Gongel and was told we need a new one, the current one is too old to find parts. Approximate cost is \$4500.00 installed.

Police: 76 hours for December.

Park: No report.

**Schedule next regular meeting:** Monday February 14, 2011.

**Adjournment:** Procopio motioned to adjourn at 7:35 pm, Wagner second, ayes: all.

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Dean Boesenberg, Mayor

ATTEST: \_\_\_\_\_  
Vicki Bendixen, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, February 14, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle and Wagner. Sawyer and PWD Ihns were absent. Also present: Elmeda Bean and CCEDCO director Bill Schulte.

**Consent Agenda:** Koberle noted the January minutes stated library "story hour" it should have stated "movie day". Motion by Koberle, second by Wagner approving the consent agenda, ayes: all.

**Citizens with Concerns not on Agenda:** None.

### New Business

Procopio motioned to accept MSI's proposal for seat coat maintenance for 2011, Wagner seconded, ayes: all. The rates are the same as last year - single coat of \$1.83 per sq. yd. and base repair with second seal coat of \$2.88 per sq. yd. and patching material at \$182 per ton. MSI did note on the proposal if fuel is higher this summer as projected, a fuel sur charge will be added. The proposed 2011-2012 budget was discussed. The proposed projects & associated cost estimates are: library roof - \$8000; repair to sidewalk by phone lot - \$1300; 4 street approaches on Main St. - \$5280; repair to Hwy. 38 curb - \$540; North St. extension - \$47,325 (includes 10% contingency); water line extension to Rock Creek Ridge - \$17,420; sewer extension to Rock Creek Ridge - \$4800; repair to sewer lines - \$34,000; reshape waterway at park - \$3273; and storm sewer work in alley near Elm Street - \$18,808. Total proposed revenues are \$607,886 and proposed expenditures are \$607,018. Levy rate is 8.70844 which is down from last year. Koberle motioned to set a public hearing on the 2011-2012 budget estimate for 3/14/11 at 7pm, Robinson seconded, ayes: all. Bill Schulte with CCEDCO dropped off the newly completed laborshed study.

### Old Business

Koberle motioned to have the second reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Wagner seconded, ayes: all, Sawyer absent. The third and final reading will be placed on the March 14, 2011 agenda.

### Reports

Mayor: Attended Jeff Kaufmann Listening Post and CCEDCO meeting. Wagner attended the solid waste commission budget meeting in Boesenberg's absence. Wagner reported a rate increase was approved and will go into effect FY 12-13. The purpose is to even out the city and county contributions. Stanwood will see an increase of \$496.00/year. The increase in rates will be used for equipment and upkeep.

Clerk: Official Census results are in. Stanwood increased in population by 4, the official count is 684. Johnson County Refuse will begin enforcing the 35 gallon can size in the spring. They have let citizens get away with larger cans but will not be allowing it any longer. All citizens should begin now with utilizing a 35 gallon can.

Fire: No report. Koberle reported the shelter was opened the night of the snowstorm. 5 spent the night.

Library: Movie Saturday had 11 kids. March movie Saturday will be on 3/5/11. The library closed the day of the snow storm.

PWD: Council reported receiving lots of compliments on snow removal during and after the snowstorm.

Police: No report.

Park: No report.

**Schedule next regular meeting:** Monday March 14, 2011.

**Adjournment:** Robinson motioned to adjourn at 7:55 pm, Koberle second, ayes: all.

\_\_\_\_\_  
Dean Boesenberg, Mayor

ATTEST: \_\_\_\_\_  
Vicki Bendixen, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, March 14, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Wagner and Sawyer, Clerk Bendixen was absent. Also present: PWD Ihns, Elmeda Bean, Mike Dauber, Michelle Potter and Jim Tenley.

**Consent Agenda:** Motion by Procopio, second by Robinson approving the consent agenda, ayes: all.

**Citizens with Concerns not on Agenda:** Jim Tenley asked about the possibility of getting his house hooked up to city sewer. Tenley says he won't be able to resell his home unless it passes a per test and asked the council to consider getting his house as well as his neighbor's house hooked in. Tenley claims a broken tile in the farm field west of his house is not allowing the water on his property to drain properly. Tenley also says it's the school property that is causing water to back up, not his.

### New Business

Mayor opened the 2011-2012 budget public hearing at 7:15pm. At 7:25 pm, with no comments received, oral or written, Wagner motioned to close the public hearing, Robinson seconded, ayes: all. Wagner motioned, Robinson seconded to approve Resolution 2011-01, adopting the annual budget for the City of Stanwood for FY ending June 30, 2012, ayes: all. Robinson motioned to approve Freemont, Fairfield and Red Oak Township 2011 Fire Protection Agreements, Procopio seconded, ayes: all. Sawyer motioned to approve the Lions Club request to utilize the city shop to cook fish on 4/1/11, Wagner seconded, ayes: all.

### Old Business

Wagner motioned to have the third and final reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Sawyer seconded, ayes: all. Sawyer motioned to pass and approve Ordinance #206, Procopio seconded, ayes: all. Wagner motioned to authorize the clerk to post Ordinance #206, Robinson seconded, ayes: all.

### Reports

Mayor: Attending drainage meeting at Union Church on 3/15/11, and Mayor's meeting on 3/17/11.

Clerk: Clerk absent. Left notes inquiring as to procedure for handling situations where owners of prohibited dogs refuse to relocate their dogs. Council directed Clerk to notify Cedar County S.O.

Fire: 2 ambulance assists. Chief Dauber wishes to thank everyone who helped out during the snow storm. The radio in the pumper truck needs to be replaced. Costs for a new one is \$2312.78. Council approved the purchase. April 16th at 10:00am is the Easter egg hunt at the park.

Library: Movie Saturday had 20 kids. Budgeted for a new computer desk to allow Librarian to keep a better eye on computer content.

PWD: CCR workshop on 4/13/11. VisuSewer will be here in April. Will distribute flyers to residents with what to expect.

Police: 64 hours in January, 57 hours in February.

Park: No report.

**Schedule next regular meeting:** Monday April 11, 2011.

**Adjournment:** Procopio motioned to adjourn, Wagner second, ayes: all.

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Dean Boesenberg, Mayor

ATTEST: \_\_\_\_\_  
Vicki Bendixen, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, April 13, 2011, at 7:00 pm in Council chambers. Council present on roll call: Wagner, Robinson and Koberle. Sawyer and Procopio were absent. Also present: PWD Ihns, Clerk Bendixen, Elmeda Bean, Mike Dauber, Vic Curley, Michelle Potter and Bill Schulte from CCEDCO.

**Consent Agenda:** Motion by Robinson, second by Koberle approving the consent agenda, ayes: all.

**Citizens with Concerns not on Agenda:** None.

### **New Business**

Motion by Koberle, second by Wagner to set a public hearing for May 12, 2011 at 7pm for the 2010-2011 Budget Amendment , ayes: all. Council set spring clean up for Thursday, May 12, 2011. Mayor appointed Betty Long to the Library Board. Motion by Wagner, second by Robinson to approve Thirsty on 30, Inc., liquor license. Council approved Stanwood Union Church's request to use the fire station on 4/30/11 for their annual Lord's Portion sale. Bill Schulte with CCEDCO asked the council what they would like to see from CCEDCO. Schulte indicated possibly shifting focus from economic development to community development such as main street improvements, infrastructure and residential development. Schulte would like to meet with STEDCO to see if the two groups can work together. Elmeda Bean addressed the council. She would like to hook into city sewer and eliminate her septic tank. She is aware that a lift station will be needed. The nearest manhole is at the intersection of Farmers & Massillon Streets. The County code requires anyone within 200 feet of city sewer to hook in when the existing septic tank needs repaired or rehabilitated. Bean is just past the 200 foot requirement but would like to hook in anyway. PWD Ihns stated the city could run a line 104 feet to the east (on Farmers St.) and still have enough fall. After further discussion it was decided it would be more beneficial for Bean to run a 2' line from her property to the manhole. Council agreed to pay for 104 feet of the cost of her line if she decides to take this route. Bean will contact contractors for bids. PWD Ihns will talk with Jim Tenley to see if he's interested in hooking into city sewer at the same time as it may be cost effective.

**Old Business** : None

### **Reports**

Mayor: Attended the CCEDCO meeting.

Clerk: Garbage contract is up 6/30/11, asked if Council wanted to renew with Johnson County Refuse, Council stated yes. Requested approval to attend a meeting at ECIA on May 11th and Clerk's institute July 19 - 21st. Council approved. Presented Council the Plan of Improvements from Brain Engineering for the North Street & water main extension. Will set up a P&Z meeting for their approval.

Fire: Chief Dauber & Vic Curley requested approval to purchase a 1991 Pumper from the Urbandale Fire Department in the amount of \$45,000. They have the money, but the budget will need to be amended. This truck will replace the crash truck, and will need some minor modifications to fit the department's needs. The truck seats 5, has 34,732 miles, new tires in 2008, new breaks in 2009, and the pump was recently certified. A radio will need to be purchased & installed. This can be paid for out of this year's budget. Motion by Koberle, second by Robinson to approve the purchase of the 1991 Pumper for \$45,000.00 and to purchase a new radio, ayes: all.

Library: April's movie Saturday was the last one until fall. Sonic Wall has been purchased and installed. This is National Library week. On Tuesday, Friends of the Library will host an Open House and there will be drawings for prizes all week.

PWD: IIW looked into the scenario of moving the discharge point downstream to a higher flow area. Limits did go up by not enough to make this a viable alternative. The anti-degradation report should be available at the May meeting. Ihns requested vacation June 6-10th , council approved.

Police: No report.

Park: No report.

**Schedule next regular meeting:** Monday May 9, 2011.

**Adjournment:** Motion by Wagner, second by Robinson to adjourn at 9:00pm, ayes: all..

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Dean Boesenberg, Mayor

ATTEST: \_\_\_\_\_  
Vicki Bendixen, City Clerk

## CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, May 9, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Sawyer and Wagner. Also present: PWD Ihns, Clerk Bendixen, Elmeda Bean, Alice Ohrtmann-IIW, Dan Thomson, Robin Vorwald, Lois Dauber, Jack Wethington and Bill Schulte.

**Consent Agenda:** Wagner noted a correction to the minutes. They state Bean's sewer line will be a 2 foot line, it should be a 2 inch line. Motion by Koberle, second by Wagner approving the consent agenda, ayes: all.

**Citizens with Concerns not on Agenda:** None

### New Business

Mayor opened the 2011-2012 budget public hearing at 7:05pm. At 7:30 pm, with no comments received, oral or written, Procopio motioned to close the public hearing, Sawyer seconded, ayes: all. Wagner motioned, Koberle seconded to approve Resolution 2011-02, adopting the City Budget Amendment and Certification of Stanwood for FY ending June 30, 2011, ayes: all. Alice Ohrtmann from IIW handed out a wastewater treatment facility plan of action. Alice indicated our system doesn't meet DNR sizing requirements, it's nearly half the size it should be. Another major issue is the amount of infiltration the treatment facility takes on. Alice suggested the city repair/replace sewer lines to reduce the infiltration before any upgrade is done to the treatment facility. Council agreed and discussed that Visu-Sewer is currently in town cleaning and taping the lines and once this work is complete, Council will decide the best course of action toward repair/replacing lines. Deb Weber, Cedar County Department of Public Health Director presentation was cancelled. Dan Thomson and Lois Dauber requested vacation of the east-west alley located between Block B and C, R.A. Davidson's Addition to Stanwood. Thomson and Dauber explained to Council which portions of the alley each wanted. Vorwald pointed out the most westerly 20x20 (approx.) section of the alley would need to be vacated to Tom Weiland. Council asked Thomson & Dauber the purpose of vacating the alley, why not leave it as is and continue to use the alley as they have in the past. Both thought the alley was unnecessary and would be more beneficial to own it. Council felt it was unnecessary to proceed with the vacation and encouraged Dauber & Thomson to continue to use the alley in the same capacity they had in the past. Dauber and Thomson agreed. Procopio made a motion to deny the alley vacation, Wagner seconded, ayes: all. Thomson requested PWD Ihns to look at a tree located in this alley as it may be dying. Vorwald asked about the possibility of getting Dauber's south yard re-seeded as it did not take last year. Mayor Boesenberg suggested PWD Ihns put some black dirt down and then seed it. There is also a wash-out area Dauber would like rock dumped into to prevent more runoff. PWD Ihns will look at the area and see what needs to be done. Jack Wethington was present to ask the Council to consider an Ordinance allowing the operation of golf carts and ATV's within the city limits. Clerk Bendixen shared a copy of Olin's Ordinance. Council directed Clerk to talk with other towns with this Ordinance and discuss at the June meeting. Mayor Boesenberg appointed Bill Klawiter to the Fire Department. Robinson motioned, Koberle seconded to approve Dan Wherry as summer mowing help, ayes: all. Procopio motioned, Wagner seconded to approve Resolution 2011-03, Contract Extension for City of Stanwood Garbage, Refuse and Recycling Collection, ayes: all. The contract with Johnson County Refuse will be extended for a period of 5 years and the rate will increase \$1.00 per household. Bill Schulte was present. Schulte met with the Cedar County Supervisors and proposed to downsize CCEDCO effective 7/1/11. His proposal is to merge CCEDCO with TEDCO and to eliminate his (Schulte) position but retaining the remaining staff. He proposal would allow CCEDCO to remain in effect but be run by TEDCO director Scott Sandborn. Schulte felt that the downed economy has had such a negative effect on economic development in rural Cedar County that he can no longer justify his own job. Schulte will present his proposal to CCEDCO board of directors at their next meeting.

### Old Business

Elmeda Bean has obtained 2 bids and is waiting on a 3rd for her sewer project. After she receives and reviews the bids, she will make a decision which company to use. She will keep Council informed.

### Reports

Mayor: No report.

Clerk: Will be attending a meeting at ECIA on Wednesday and requested Thursday pm off.

Fire: No report. Clerk presented a quote for the radio to be installed in the new truck.

Library: Betty Long was introduced as a new board member, March circulation was up. A book sale was held on 5/7 in conjunction with Citywide garage sales and several books were sold. Next board meeting is 5/23/11.

PWD: Visu-Sewer is here and having no issues. They have found several areas in town that need to be addressed, one needs to be taken care of while they are still here. Clean-up day is 5/12/11.

Police: 89 hours in March, 78 hours in April.

Park: No report.

**Schedule next regular meeting:** Monday June 13, 2011. Koberle will be absent.

**Adjournment:** Sawyer motioned to adjourn the meeting at 8:50pm, Wagner second, ayes: all.

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Dean Boesenberg, Mayor

ATTEST: \_\_\_\_\_  
Vicki Bendixen, City Clerk