

CITY OF STANWOOD

Stanwood City Council met in regular session on 01/09/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson and Sawyer. Koberle entered the meeting at 7:45 pm and there is currently one vacant council seat. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, Elmeda Bean, Rodeo Procopio, Ray Linder, Vic Curley, Carrie Hahn and IIW Engineer Alice Ohrtmann. Mayor Wagner welcomed visitors.

Consent Agenda: Motion by Sawyer, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Ray Linder informed council of illegal dumping on the south side of 138th Street. Also questioned why the railroad discontinued cleaning up their property just south of the tracks on the east end of Preston St. PWD Ihns will clean up the ditch after winter as the dump truck has salt & sand on it now. City Hall will contact the railroad and request they clean up their property. Linder also asked what the City could do about parking during home football games. People are parking on the railroad property, which currently has a no parking sign. People are also parking on both sides of 138th street, and parking is allowed only on the south side. Mayor Wagner told Linder the issue will be addressed. Alice Ohrtmann, IIW, explained the drawings and specifications for the sewer line repair under the railroad. 162 feet of sewer line will be replaced from the manhole on the south side of the tracks near 3rd Ave., going north under the tracks to a manhole on the north side of the tracks. The DNR permit has been received. Ohrtmann finally received a call back from the railroad and will complete an online application. There will be a fee from the railroad, the amount is unknown at this time and the application approval time is approximately 45 days. Ohrtmann provided an estimated cost of construction in the amount of \$88,050. The City can go out for bids after the railroad has approved the application. Surveying is complete for the Highway 38 water/sewer line project. Elmeda Bean has decided to hook into city sewer and has hired Luke Oberbreckling Construction. At the 4/13/11 council meeting, council agreed to pay for 104 feet of the cost of the line as this is how far the city could extend the line and still have enough fall. Bean is hoping to have the project completed in the spring. Bean will pay the full cost to Oberbreckling and the City will reimburse Bean for the City's portion. Mayor outlined and approved the 2012 committees and appointments. This document can be viewed on the website or contact city hall for a copy. Motion by Koberle, second by Sawyer to authorize Clerk to publish Notice of Vacancy on Stanwood City Council to be filled by appointment at the 2/13/12 council meeting, ayes: all. At this point there are 4 people interested in the vacancy. Interested persons are asked to submit a detailed letter of interest/intent to the City Clerk no later than 2/8/12. Citizens are encouraged to read the Notice of Vacancy as it contains information regarding special elections. PWD Ihns would like to discontinue feeding fluoride into our water system. Fluoride is not regulated by the DNR and Ihns learned at a recent conference that most cities are no longer feeding it. Ihns will sell the remaining amount we have. Council agreed to discontinue feeding fluoride and asked Ihns to submit a letter to the DNR stating such. Clerk discussed the EasyCare program by Aramark Uniform Service. For an extra few cents/month per article of clothing, ruined uniforms can be replaced without paying full replacement charge. The city just went through a full replacement of all uniforms, which is the first time since PWD Ihns' hire date this has happened. Council decided against enrollment in the program since replacement and/or ruining of uniforms is a rarity. Vic Curley was present and requested use of the fire station to hold a high school graduation party on May 18th. Council discussed pros/cons. If one individual is allowed to use it, everyone must be allowed to and Council wasn't sure they were comfortable with this, or whether the fire department would be as they would have to move their trucks in and out. Council recognizes permission is granted to organizations and church groups but felt there was a difference between an organization and private citizens. Council chose to table the decision until next month to research the issue further. Clerk requested permission to complete a grant application from Community Foundation of Cedar County. Clerk will apply for a new snow plow blade. Motion by Koberle, second by McAtee to authorize Clerk to complete grant application, ayes: all.

Old Business

None

Reports

Mayor: Gave an update on status of CCEDCO. CCEDCO created an outline of a director's job description which was then passed onto ISU for preparation of a job description for a director position, however are still waiting for a response from ISU. Mayor Wagner expects all council members to attend every council meeting. Mayor has asked PWD Ihns to prepare a 5-year plan. Discussed more efficient ways of notifying public what the city is doing. Sue Hall submits articles to the Sun News, which also occasionally appear in the Tipton Conservative. Hall indicated she would sit down with Mayor anytime he wished to have a special article submitted.

Clerk: Attended a FEMA flood plain map meeting. FEMA has created new maps, and once fully completed and approved by FEMA, the City will need to adopt a new Ordinance. Clerk will be attending an all day meeting on 1/11/12 in Tipton regarding essential support functions. Working on budget, first budget meeting is 1/11/12 with finance committee.

Fire: No runs for December. Mayor requested a representative from the Department attend the council meetings.

Library: January movie Saturday had 9 kids. The automation system had a few glitches that have since been resolved. The Junior non-fiction project has been completed. Book club has started up again.

PWD: Working on budget. Submitted an estimate in the amount of \$1105.40 from JJJ Enterprises to raise the manhole as discussed last month. Council approved lhns to have JJJ do the work. There are funds remaining in building/grounds for the library. Requested to utilize some of these funds to add approximately 30 bags of R-19 insulation in the attic. Motion by Koberle, second by McAtee to authorize lhns to purchase and install the insulation, ayes: all.

Police: 56 hours for December. Mayor would like to see revisions to the 28E Agreement to include a set amount of weekly hours.

Park: Budgeted for 2 trail cameras and will be putting up "premises under surveillance" signs.

Schedule next regular meeting: Monday February 13, 2012.

Adjournment: Motion to adjourn made at 9:10 by Robinson, second by McAtee, ayes: all.

Greg Wagner, Mayor

ATTEST:

 Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 02/13/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson and Sawyer. Koberle was absent and there is currently 1 vacant seat. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, Elmeda Bean, Rodeo Procopio, Carrie Hahn, Amber Fields, Victor and Heather Curley and Fire Chief Mike Dauber.

Consent Agenda: Mayor noted a correction to the minutes in the "Reports" section. Mayor report stated CCEDCO prepared a job description for a director position. This is incorrect. CCEDCO created an outline which was then provided to ISU. ISU will then prepare the job description based off CCEDCO's outline. Motion by McAtee, second by Robinson approving the consent agenda with the noted change, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Mayor introduced Carrie Hahn, Amber Fields and Rodeo Procopio as those who submitted letters of intent for appointment to the City Council. Mayor asked each candidate to state how long they have resided in town and to provide a short statement. Amber Fields stated she has lived in town for approx. 6 months and would like to see younger families moving into town. Carrie Hahn has lived in town for approx. 30 years and feels Stanwood offers nice options for kids and thinks the park is a highlight of town. Rodeo Procopio has lived in town for approx. 16 years and enjoys the rural community life and would like to see the infrastructure kept up. Council members were provided a ballot (prepared by Clerk) and were asked to vote by putting a check mark next to their candidate of choice. Mayor read the votes aloud and Clerk Bendixen recorded the votes. Procopio received 1 vote, Fields received 2 votes, Hahn received 0 votes. Mayor then asked for a motion to appoint Fields to City Council. Motion by McAtee, second by Robinson to appoint Amber Fields to Stanwood City Council, ayes: all. Fields was then sworn in and joined the meeting with full voting rights as a council member. Fire Chief Mike Dauber informed the council of the need to purchase a new tanker as the current one, a 1982 GMC is in poor condition. Dauber looked at a 2010 Kenworth, with approx. 1000 miles. It has a 2300 gallon tank, is a single axel, with a transfer pump, single cab and purchase price is \$169,500. It will need a new radio. Dauber met with the township trustees and raised the tax limit from 40 cents/thousand to 60 $\frac{3}{4}$ cents/thousand (which is the maximum allowed by state law). By doing so, Dauber expects to bring in approx. \$8000 more revenue from the townships which will be used toward the purchase. Dauber also asked the city to increase its yearly transfer to the fire trust fund from \$5000 to \$7500, which was approved. Dauber intends to utilize money set aside in the trust fund (approx. \$65,000) and will need to borrow for the remainder. Dauber wondered if the city could write a letter of commitment or agree to put a deposit down to hold the truck. Council asked if Dauber would continue to look for other trucks and report back in March. Dauber agreed as he needed to get signed trustee agreement back and wanted to run some figures. Council discussed the purchase of a new city truck during this current fiscal year. Council intends to utilize vehicle reserve funds for the entire purchase. PWD Ihns received quotes from Stueland Auto for a Ford and Chevy, Lynch-Ford for a Ford and Chevy and Kemmann Auto for a Chevy. Council wanted to see more quotes and tabled further discussion until March. Mayor approved Lions Club request to cook fish in the city shed on 3/30/12. PWD Ihns received a quote for storm sewer work at Preston & Ash in the amount of \$2300. Project includes installing 130 ft of 12" culvert on the south side of Preston St. Motion by Sawyer, second by McAtee to include this project in the 12-13 budget year, ayes: all. Clerk discussed the budget. Projects include: replacing sewer line under the railroad tracks near 3rd Avenue (project to be paid in cash as follows: \$20,000 from general fund, \$40,000 from LOST and sewer funds), street maintenance and maintenance to the pump at well #2. PWD Ihns and Clerk Bendixen received 4% wage increases; Librarian Potter received a .25 cent increase. Motion by Robinson to set a public hearing on the 2012-2013 budget for 3/12/12 at 7pm and authorized Clerk to publish notice, second by McAtee, ayes: all. Municipal Street Improvements provided a proposal for seal coat maintenance as follows: single coat \$1.94/sq. yd, base repair & 2nd seal coat \$3.10/sq. yd. and patching material \$185/ton. A proposal from L.L. Pelling was reviewed at a prior council meeting. MSI is lower. Motion by Sawyer to accept MSI's proposal, second by Robinson, ayes: all. Clerk presented an updated Aramark Uniform Services Contract. Clerk had contacted Aramark questioning a price increase and was told to submit a letter to Aramark requesting the price increase be withdrawn and revert back to original prices. Aramark reviewed and approved the request; therefore, an amended contract was prepared. Motion by McAtee, second by Fields to approve the amended Aramark Uniform Services contract, ayes: all. Clerk received correspondence from Union Pacific Railroad Company regarding the proposed sewer line repair which will cross under the railroad tracks. Union Pacific has approved the request and included a one-time utility crossing license fee of \$750.00. IIW was asked to provide additional engineering services for the sanitary sewer replacement project to include preparation of bidding & contract documents and inspection services during construction. IIW submitted Amendment 1 to the original agreement for engineering services to include the additional work. The cost of new services is \$8665. Additionally, construction observation services were included as well for a cost of \$4675. Mayor would like these services to be provided on an as-needed basis only. Council agreed. Motion by Robinson to approve the construction basic services in the amount of \$8668 and to only approve construction observation services on an as-needed basis, second by Fields, ayes: all. Council reviewed EMS constitution. The only revision to the constitution was the removal of the word "ambulance" and "EMS" inserted in lieu thereof. Motion by Sawyer to approve the Constitution, second by Robinson, ayes: all. Motion by McAtee to have the first reading of Ordinance No. 209, Amending the Code of Ordinances of the City of Stanwood, Iowa by amending provisions pertaining to Chapter 23, Stanwood Ambulance Service Board,

second by Sawyer, ayes: all. The purpose of this Ordinance is to remove references to the word "ambulance" and replace it with "EMS". Motion by Sawyer to waive the 2nd and 3rd readings, second by Robinson, ayes: all. Motion by Robinson to approve and authorize Clerk to post Ordinance 209, second by McAtee, ayes: all.

Old Business

Council discussed with Fire Chief Dauber whether to allow Vic Curley to utilize the fire station for a graduation party. Council & Fire both felt there were too many disadvantages to letting private citizens utilize the station and felt there are distinct differences in letting charitable organizations use it. After much discussion Council denied the request. Elmeda Bean has hired Oberbreckling Construction to hook her into city sewer. The project should be completed this spring. Notices will be given to any neighbors affected by the construction.

Reports

Mayor: Attended a CCEDCO meeting. ISU is finishing up the job description for the Director's position. Mayor attended the Cedar County Solid Waste meeting. There was a price increase which went into effect immediately. Mayor would like to have a work session in March after the regular monthly meeting to discuss upcoming project ideas.

Clerk: A grant has been awarded for the purchase of new Fire and EMS radios to conform to narrow banding requirements. Stanwood Garage Sales will be May 5th, spring clean-up will be May 10, 2012.

Fire: Addressed in new business.

PWD: Looking into hoop buildings as a way to store salt/sand. Received a quote for a 35x35 for \$24,105, concrete is an additional \$12,000 expense. Council requested lhns to continue to look at prices.

Police: 63 hours for January.

Park: No report

Schedule next regular meeting: Monday March 12, 2012.

Adjournment: Motion to adjourn made at 9:00 by Robinson, second by McAtee, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 02/28/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson, Koberle, Sawyer and Fields. Also present: PWD Ihns, Clerk Bendixen, Fire Chief Mike Dauber and Ray Linder.

Consent Agenda: Motion by Koberle, second by McAtee approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Motion by Sawyer, second by Fields to accept the Petition for Special Election and call for Special Election, ayes: all. A Notice of Special Election ad will run in the Tipton Conservative on 2/29/12. Nomination paperwork may be picked up at City Hall or the Cedar County Auditor's Office. Completed forms must be turned into the City Clerk no later than 3/9/12 at 12:00 noon. The special election will be held on April 3, 2012 from noon – 8:00pm.

Fire Chief Dauber was present and asked for further clarification as to the direction he should go on a new tanker truck. He has contacted 2 other dealerships but hasn't been able to find any with a better price than the \$169,500 from Toyne. Mayor asked Dauber to look into financing from Toyne as well as from a local bank and report back at the regular March meeting.

Clerk reported on correspondence received from Suzanne Hack, owner of a duplex located at 206 Farmer Street. Hack's account was placed into inactive status in January 2012; however, the January 30, 2102, read was high, indicating a leak. After notifying Hack high read, Clerk Bendixen reactivated the account and a bill was issued for the water usage. Hack's property manager looked into the issue and did find a leak as well as 2 cracked meters. Hack is questioning why her account was reactivated. Clerk informed Council it was Clerk's decision to reactivate and issue the bill at the time of the leak for accurate recordkeeping. Additionally, meters were read 2/28/12 and Hack's meter again read high. Clerk notified Hack and the property manager via phone. Council agreed a bill should have been sent the first time and that a bill needs to be generated this time as well for the usage. Hack will also be charged for the 2 broken meters, as City Code specifies meter replacement shall be charged to the homeowner. Motion by Robinson, second by McAtee to issue Hack a bill for the combined total of \$789.81 (for the two months of high usage), as well as a \$90.00 bill to replace the meters and all fees must be paid in full prior to Hack renting out the units, ayes: all.

Motion by Koberle, second by Fields authorizing Mayor to execute 2 application and agreements for use of highway right-of-way for utilities accommodation, requested by Windstream Communications to place communication facilities with DOT right-of-way in the City of Stanwood, ayes: all.

Adjournment: Motion to adjourn by Robinson, second by McAtee, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 03/12/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson, Koberle, Sawyer and Fields. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, Elmeda Bean, Danny Coppess, Rodeo Procopio, Jim Tenley and Ray Linder.

Consent Agenda: Motion by McAtee, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: Jim Tenley questioned why Stanwood is having a special election and was informed by Mayor it was due to the receipt of a valid petition. Tenley felt it was an unnecessary expense and a waste of time.

New Business

Mayor opened the public hearing for the 2012-2013 FY budget at 7:05 pm. Council noted the general levy rate is at 8.10, which is the same as last year. Total property taxes requested is \$146,904. With no additional questions or comments received, Robinson made a motion at 7:20 to close the public hearing, second by Koberle, ayes: all. Council was presented Resolution 2012-01, adopting the annual budget for the City of Stanwood for FY ending 6/30/13. Motion by Robinson, second by McAtee to approve Resolution 2012-01, ayes: all. There was another water main break at Hwy 38 and Walnut St; this is the 3rd break in less than a year in the same location. Discussed replacement of 200 feet of 6" water main and new fire hydrant as a permanent solution to the constant breaks. Council agreed to go ahead with the replacement, IIW has been contacted, drawings have been prepared and a permit has been sent to the IDNR. The total cost of the project is \$8162 and JJJ Enterprises has been contacted to do the work. The project will be paid for with local option sales tax money. A transfer resolution will be prepared and executed at the April council meeting. Council reviewed the 2012 28E Agreement with Cedar County for police protection. The only change from last year is a 3% increase in fees. Total yearly cost is \$27,856. Motion by Koberle, second by Sawyer to approve the 2012 28E Agreement and authorize Mayor to execute same, ayes: all. Fire township agreements for Dayton, Red Oak, Fremont and Fairfield were reviewed. Contracts reflect an increase in revenue which will be utilized on the purchase of a new truck. Motion by Koberle, second by Fields to approve the fire township agreements and authorize Mayor to sign same, ayes: all. Motion by Koberle, second by McAtee to allow the use of the fire station for the Lord's Portion sale on 4/14/12, ayes: all. Discussed Hwy 38 water main project, will continue to work with IIW to complete drawings. Clerk received correspondence from the IA Attorney General's Office regarding a tobacco retailer sales violation at Petromart. Correspondence allows City Hall to proceed with prosecution of the violation, if City Hall declines, the Attorney General's Office will prosecute. There is a \$300 fine for first offense. Motion by Koberle to authorize Clerk to file prosecution documents, second by McAtee, ayes: all.

Old Business

Motion by Koberle, second by Fields to approve the purchase of a T300 Series fire truck-pumper from Toyne, Inc., and authorize Mayor to execute purchase agreement, ayes: all. Purchase price is \$169,500. The fire department will utilize \$60,000 from their trust fund as a down payment and Community State Bank has been contacted and is interested in financing the remainder which will be paid back via GO bond. An increase in township revenue (as stated in new business) will also contribute to the repayment of the GO bond. Motion by McAtee to adopt Resolution 2012-02, setting a date for a public hearing on a loan agreement in a principal amount not to exceed \$150,000, second by Koberle, ayes: all. The public hearing will be held 4/9/12. Motion by Sawyer, second by Robinson to approve the purchase of a 2012 Chevy Silverado 2500 HD truck from Stueland Auto Center in Tipton, ayes: all. Payment of the truck will be in cash utilizing funds in reserve accounts, no money will be borrowed.

Reports

Mayor: Attending a Mayor's meeting on 3/15. Garage Sale days are 5/5/12; spring clean-up is 5/10/12. City will be hosting a cook-out at the park on 5/5/12, all proceeds will go to the new park shelter fund. More details to follow as they become available.

Clerk: Attended the CCEDCO meeting on 3/6/12. CCEDCO executed a 3-yr contract with ISU for a CCEDCO director. The vacancy announcement is on the ISU website.

Fire: 1 stove fire, served 355 people at pancake breakfast. Easter egg hunt is 3/31/12 at 10:00 am at City Park

PWD: Durant and Bennett have both received updated DNR discharge permits and are both in the process of working toward compliance. Both cities will be forced to increase rates to pay for the updates required to meet DNR standards.

Police: 106 hours for February.

Park: No report

Schedule next regular meeting: Monday April 9, 2012.

Adjournment: Motion by McAtee to adjourn at 8:15, second by Robinson, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 04/09/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson, Koberle and Fields. Sawyer was absent. Also present: PWD Ihns, Clerk Bendixen and Elmeda Bean.

Consent Agenda: Motion by Koberle, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: Elmeda Bean reported her hookup to city sewer is complete. Bean previously dropped off a bill to city hall for the previously agreed upon \$3000.00. A check will be cut to Bean on 4/10/12.

New Business

Mayor appointed Amber Fields to the council. Fields was voted in at the special election on 4/3/12. Clerk presented the abstract of votes. There were a total of 94 votes with Fields receiving 65 and Procopio receiving 29. At 7:05pm, Mayor opened the public hearing to enter into a general obligation fire truck acquisition loan agreement in a principal amount not to exceed \$150,000. With no oral or written comments received, Robinson made a motion at 7:17pm to close the public hearing, second by Koberle, ayes: all. Motion by McAtee, second by Fields to approve Resolution 2012-03, taking additional action to enter into loan agreement, ayes: all. Motion by McAtee, second by Fields to authorize Mayor to execute order accepting acknowledgment/settlement agreement for first violation of tobacco violation by Petromart Stanwood. Petromart executed the settlement agreement in lieu of a hearing and paid the mandatory \$300.00 fine. Motion by Robinson, second by Koberle to set a public hearing for May 14, 2012 on the 2011-2012 amended budget, ayes: all. Motion by Koberle, second by Fields to approve Thirsty on 30, Inc. liquor license, ayes: all. Mayor previously asked PWD Ihns to prepare a five year plan. Ihns presented the plan to the Council. The plan includes looping the water mains along highway 30 and replacing or repairing sewer lines. Some of the work included in the plan falls within the boundaries of the TIF district and Ihns would like to see this work done soon as the sunset date for TIF revenues is 2019. Council discussed earmarking money each year toward sewer line repair. Ihns will contact Visu-Sewer for pricing options. Mayor would like to see revisions to the weed control ordinance. Due to unusually warmer conditions, the mowing season has started earlier and some yards are in need of mowing. The current ordinance states grass shall be cut once it reaches 8 inches or by the 15th day of the months of May – October. Council agreed to amend the ordinance by deleting the months. The new ordinance will state grass shall be cut once it reaches 8 inches or by the 15th day of the month. Council also increased the hourly rate from \$75.00 to \$100.00 if the City has to step in and cut the grass or weeds. Council directed Clerk to make the necessary changes and place the first reading of the Ordinance on the May 2012 agenda. PWD Ihns contacted 3 companies to provide quotes for the TIF water main project. Quotes were to be received at city hall by 4/9/12. JJJ Enterprises was the only company to submit a quote. JJJ's quote of \$28,510 is labor only as the city will purchase all materials. Motion by Robinson, second by McAtee to award JJJ Enterprises, Inc. the contract for the TIF water main project, ayes: all. Materials will be purchased from Schimberg, Co in Cedar Rapids.

Old Business

The Walnut Street water main replacement project is complete with some revisions. A hydrant and hydrant valve were installed; no piping was needed as it was found during the dig that this line is already plastic. Mayor authorized PWD Ihns to sign the DNR notification of project completion.

Reports

Mayor: Will revise the committee list to include Fields. Asked for one more council person to review bills, Fields volunteered. The cookout at the park on May 5th will be free of charge, donations will be accepted. Asked Clerk to start a monthly newsletter and for now, copies will be distributed at Dittos, the library, city hall and possibly Petromart.

Clerk: The City was denied by CFCC for a grant for the snow plow. Garage Sales are May 5th.

Fire: No report

Library: Friends of the Library 15th anniversary open house is 4/10/12 from 2 – 6:30pm.

PWD: The new city truck is scheduled to be built on 5/14/12. We are ready to go out for bid on the sewer project. Signed up for CCR workshop in Iowa City on May 14th. A company boring fiber optic lines for Iowa Windstream hit a water line. They left their billing information with City Hall. JJJ Enterprises did the repair work. Ihns requested vacation from June 18-22, 2012.

Police: 100 hours for March.

Park: Park board will be setting up a meeting in April for general discussion.

Schedule next regular meeting: Monday May 14, 2012.

Adjournment: Motion by McAtee to adjourn at 8:10, second by Robinson, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 05/14/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson, Koberle, Sawyer and Fields. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, FD Danny Coppess, Brian Potter, Elmeda Bean, Rush and Michelle Yahr.

Consent Agenda: Motion by Sawyer, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: Elmeda Bean attended the hamburger cook out at the park and enjoyed her meal. She thought it was well attended and offered some suggestions if the City chooses to make this a yearly event.

New Business

At 7:05 pm, Mayor opened the public hearing for the 2011-2012 budget amendment. Clerk explained the increases in expenditures are due to the purchase of the fire truck, repair to Walnut St. water main, upgrading water lines in the TIF district and purchase of city work truck. The increases in revenues are due to fire truck loan proceeds. With no oral or written objections received, there was a motion by Sawyer at 7:16 pm, to close the public hearing and approve Resolution 2012-07, second by Fields, ayes: all. We are ready to go out for bids for the sewer line repair project. Motion by Robinson, second by Fields approving Resolution 2012-06 setting a public hearing on the proposed plans and specifications, proposed form of contract and estimate of cost for the sanitary sewer replacement project in and for the city of Stanwood, ayes: all. Public hearing will be 6/11/12. Motion by Koberle, second by Robinson to approve Resolution 2012-05, setting salaries for appointed officers and employees of the City of Stanwood, IA for FY 12-13 and designating when employees and elected officials shall be paid, ayes: all. Clerk presented Council with Ordinance #171, amending the code of ordinances of the City of Stanwood, IA by amending provisions pertaining to weed control as requested during the April 2012 council meeting. Council wanted to modify the general requirements by eliminating references to specific months in which grass should be cut. The modified ordinance states grass, weeds, etc shall be cut any time vegetation reaches a height of more than 8 inches or by the 15th day of the month. Additionally, the cost for the City to mow a property was increase from \$75.00 to \$100 with an hour minimum charge. Motion by Robinson to have the first reading of Ordinance #171, second by Koberle, ayes: all. Motion by Koberle to waive the 2nd and 3rd reading, second by Robinson, ayes: all. Motion by McAtee, second by Sawyer to approve Ordinance #171 and authorize clerk to post according to law, ayes: all. Complaints have been received about the odor emitted from back yard burning. Burning of residential waste is allowed provided that burning does not cause toxic fumes and is done during daylight hours. Some are violating these restrictions. It was decided anyone violating the terms will receive a letter informing stating a \$250.00 fine will be issued if the illegal burning continues. Council discussed whether to continue with CCEDCO membership for another year. It was decided to renew for another year. Brian Potter informed Council he will be putting horses and a few calves in Jim Tenley's agricultural lot north of the school. Initially Potter wanted to install an electric fence but has since decided against that. He plans to install a wooden fence on the south side of the lot and newer fencing along the remainder of the property. Mayor asked Potter keep the fence area free of grass and weeds and to allow water to flow properly. Council had a general discussion regarding the need for a community center in Stanwood. Mayor asked DeeAnn Koberle and Dusty McAtee if they would form a research committee, both agreed.

Reports

Mayor: The hamburger cook out was very successful and brought in \$382.57 for the new park shelter. Went through 30 pounds of hamburger and cooked for approx. 2 ½ hours. Mayor thanked everyone involved.

Clerk: Requested to attend ECIA spring meeting on 5/24 in Dubuque, request granted. Received a citizen request to install a wind turbine. Council requested Clerk to look into what other cities have done and ask the requestor to attend a council mtg. Clerk discussed a Trees Forever Community Visioning Program as a possible way to enhance the entrance/exit of Stanwood. Several meetings are required and a steering committee of at least 8 is required.

Fire: The new truck is here, waiting on the radio and Rickard is going to make the lettering.

Library: Received 2 new computer towers through CFCC grant. Last week was National Child Library week. We gave away 24 Stanwood Library draw string bags. Summer reading starts in June. Dan Wordell will be here July 23rd.

PWD: Water tower will be cleaned 5/15/12. JJJ should be here the end of this week or beginning of next to install the new water line in the TIF district. Hydrants will be flushed on 5/17/12.

Police: 90 hours for the month of April.

Park: Mayor would like to see the basketball hoop moved from its current location to the south side of the east tennis court to allow for more room for basketball games. Baby changing table in the women's restroom was vandalized and a new one will be ordered. Due to the constant vandalism, the restrooms will continue to be locked unless the shelter is rented out.

Schedule next regular meeting: Monday June 11, 2012.

Adjournment: Motion by McAtee to adjourn at 8:15, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 06/11/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Koberle, Sawyer and Fields. Robinson was absent. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, Alice Ohrtmann, IIW and FD Danny Coppess.

Consent Agenda: Motion by McAtee, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

At 7:02 pm, Mayor opened the public hearing on the proposed plans, specifications, form of contract and estimate of cost for the sanitary sewer replacement project. At 7:10 pm, with no oral or written comments received, Mayor asked for a motion to close the public hearing. Motion by McAtee to close the public hearing, second by Koberle, ayes: all. Alice Ohrtmann with IIW explained the project will consist of 163 feet of new sewer pipe, casing under the tracks and 2 new manholes. The bid opening for the project was held 6/7/12 at 11:00am. There were 6 bids received and Connolly Construction, Inc. of Peosta, IA was the lowest bidder in the amount of \$71,867.00. Tschiggfrie Excavating was the highest bidder in the amount of \$124,092.85. Ohrtmann explained the Connolly Construction has the experience, workforce and equipment to properly complete the contract, therefore, IIW recommends award of the project to Connolly Construction. Motion by Sawyer to award the contract for the sanitary sewer replacement project to Connolly Construction, Inc. of Peosta, IA in the amount of \$71,867.00, second by Fields, ayes: all. IIW will work with Connolly to ensure all paperwork is completed; this project could start as early as mid-July. Motion by Koberle, second by Fields to approve Resolution 2012-08, certifying retention of that portion of the PPEL levy necessary to meet existing City of Stanwood TIF debt obligation, ayes: all. Clerk will forward a copy to NC School District and Cedar County Auditor. Motion by Sawyer, second by Fields to approve Resolution 2012-10, appointing commissioners to the Eastern IA Regional Housing Authority from the City of Stanwood, IA, ayes: all. Commissioners are: Joan Koch and Sheryl Mullan, two year terms each. Motion by Sawyer, second by Koberle to approve Petromart Stanwood, Inc. application for retail cigarette permit, ayes: all. Mayor reappointed Melissa Brown to the Board of Adjustments for a 5-year term. Council discussed the idea of building a community center in town. It was decided to have Clerk create a questionnaire to poll the community for their thoughts/ideas and to see if anyone would be interested in forming a committee. Clerk will report back with results at July mtg.

Old Business

Clerk reported that a Notice of Assessment was sent to a homeowner in violation of the burn ordinance. The assessment was for \$250.00.

Reports

Mayor: CCEDCO meets this week to interview a candidate. Will attend a Mayor's meeting on 6/21/12.

Clerk: Discussed whether to adopt a wind power ordinance. Council decided not to pursue at this time. Requested 6/15 as day of vacation, granted.

Fire: Rickard Sign will sign the new truck this week. No calls this month.

Library: Summer reading started June 11th. Dan Wordell will be here July 23rd at 1:30pm.

PWD: Working on water main in TIF district, project should take approx. 2 weeks to complete. Cleaned trees out of fence line by Jim Tenley property.

Police: 90 hours for the month of April.

Park: New baby changing table has been purchased. Vandals broke the lights at the bathrooms over the weekend.

Schedule next regular meeting: Monday July 9, 2012.

Adjournment: Motion by Koberle to adjourn at 7:45, second by McAtee, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 07/09/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson and Fields. Sawyer and Koberle were absent. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter and FD Danny Coppess.

Consent Agenda: Motion by Robinson, second by McAtee approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Council authorized Mayor and Clerk to execute contract documents for the sanitary sewer replacement project. A pre-construction meeting will be held at City Hall on 7/12/12 at 10:00am. Motion by McAtee, second by Robinson to allow Lions Club to utilize fire station on 8/26/12 for omelet breakfast, ayes: all. Council reviewed the results of the community center/park shelter poll. 29 surveys were returned. 11 were in favor of a community center, 18 were not. Of the 18 not in favor of a community center, 15 were in favor of a larger park shelter. 5 of the 29 were not in favor of either project. Council felt a larger park shelter was more practical. This will continue to be discussed at future meetings. Clerk presented information regarding a community notification system. Emergency Communications Network, LLC offers an affordable notification service capable of reaching thousands of citizens in minutes. The system, known as CodeRED, enables government officials to record, send and track personalized voice, email, text and social media messages to citizens. There is an annual fee of \$1500.00 which includes, system set up and training, unlimited messaging, support, and much more. The system could be used for notification of important ordinances and policies, flushing hydrants, shut off of water services for repairs and other important notifications. Council directed Clerk to find another company with the same services for price comparison. Clerk presented information from Community Savings Bank for a city credit card. This card has 0% interest for the first 180 days and then 4.95% thereafter. There is a \$20.00 annual membership fee and Quad City Bank & Trust Co is the card issuing bank. Council directed clerk to contact other banks for rates.

Old Business

Ihns reported the TIF water main project should be completed by Thursday. JJJ is hooking up the individuals services this week. The bacteria water sample passed.

Reports

Mayor: City will start trapping stray cats again and citizens are strongly discouraged from feeding strays. It's time to send out nuisance letters, starting with commercial property owners on Broadway Street with junk vehicles. The Rustic Villa is also in poor shape and owners need to be notified.

Clerk: The owner fined for burning has paid. A few nuisance letters for mowing have been sent out.

Fire: No calls in July. 2 members will be going to fire school in September.

Library: Summer reading is going well. Dan Wordell will be here July 23rd at 1:30pm. We are recertified with Tier III status which means we get the most available state funding possible.

PWD: There is a valve leaking at Walnut and Preston, JJJ will repair it. A new meter has been ordered for Well #1 and 2, the current meter quit working. MIS will be here in Mid-August.

Police: No report.

Park: The new changing table has been installed.

Schedule next regular meeting: Monday August 13, 2012.

Adjournment: Motion by Robinson to adjourn at 8:00pm, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 8/13/12, at 7:00 pm in council chambers. Council present on roll call: McAtee, Robinson, Koberle and Fields. Sawyer was absent. Also present: PWD Ihns, Clerk Bendixen and Librarian Potter.

Consent Agenda: Motion by Koberle, second by Fields approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Clerk explained the annual city street financial report. City had a beginning balance of \$37,951 on 7/1/11. Revenue received from road use tax during the fiscal year was \$64,878; expenditures were \$71,192 leaving an ending balance of \$31,637 on 6/30/12. Motion by Robinson, second by McAtee to approve Resolution 2012-10 City Street Financial report for year ending 6/30/12, ayes: all. Mayor appointed Daren Lehrman, Paul Knoll, Becky Duncan and Lydia Wulf to the library board. Clerk requested authorization to complete a grant application from the Union Pacific Railroad Foundation for the new park shelter. Council approved the request. Clerk applied for \$10,000. Applicants won't be notified of grant status until February 2013.

Old Business

As requested last month, Clerk research additional companies that provide emergency notification systems similar to the CodeRED system provided by Emergency Communications Network (ECN). Clerk presented one from CityWatch with a total cost of \$27,450 and another from RapidReach for \$2388 per year. One of the biggest benefits of CodeRed is there is no equipment to purchase and maintain. The system is run through their website and our telephone. The only cost associated with CodeRED (\$1500.00/year) is unlimited access to the network. City can utilize CodeRED to notify residents of water main breaks, significant changes to city code and other important notifications that may arise. Koberle made a motion to try CodeRed for a one-year trial period at \$1500.00, second by Robinson, ayes: all. Clerk will contact ECN and get the process started. Council discussed whether or not to get a city credit card. After short discussion, it was decided to hold off for now.

Reports

Mayor: Copies of evaluation forms for staff were distributed to council. Mayor would like to do evaluations on a yearly basis and asked any council member interested in completing a staff evaluation form to do so and return in a timely manner. Attended a CCEDCO meeting, the new director position has been reposted with lower educational requirements and a wage adjustment.

Clerk: Lions Club asked if City is interested in being a sponsor. Motion by Koberle, second by Fields to donation \$150.00 to the Lions Club, ayes: all. A letter was sent to a commercial property owner regarding the deteriorating condition of their property. The owner contacted City Hall and informed Clerk of upcoming repairs to the property. Clerk will continue to monitor property to ensure repairs are made.

Fire: No report.

Library: Dan Wordell's visit was a huge success with 132 people in attendance. Wordell enjoyed it so much he asked to be invited back next year. Summer reading is winding down. The 2 new computers purchased with CFCC grant money are up and running.

PWD: Connolly Construction will be done with the sewer main repair this week. During the repair work, it was found that the pipe being replaced is a 12", not a 15" as noted on a map. Connolly had to get reducers when tying into the old line. Ihns asked what Council wanted to do with the old city truck. Council decided to take bids for the truck and blade. Motion by Fields, second by Robinson to take sealed bids through 9/5/12 and bid opening will be at the 9/10/12 council meeting, ayes: all. Advertising will be done in the Tipton Conservative and on ClerkNet as well as being posted around town. MSI will be here in September. Ihns would like to let Kohl St. settle for another year, Council agreed. Council budgeted \$25,000 for street repair; Ihns will pick out streets in need of repair and let MSI know. The check valve for Well #1 went bad, a new one has been ordered and installed.

Police: 92 hours in June, 97 hours in July.

Park: No report

Schedule next regular meeting: Monday September 10, 2012.

Adjournment: Motion by McAtee to adjourn at 8:00pm, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 9/10/12, at 6:30 pm at the City Park. Council present on roll call: McAtee, Robinson, Koberle and Fields. Sawyer joined the meeting at 6:35. Also present: Park Board Members Jack Voss, John Tenley and Nancy Christiansen. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter and Jeff Von Behren.

New Business

Council and Park Board members met at the park to discuss the location and size of a new park shelter. Park Board members are happy with the current location of the shelter as it has immediate street and sidewalk access. Moving the shelter closer to the bathrooms requires relocating playground equipment and hauling in dirt to build the area up. These are costly expenses the Park Board isn't in favor of and the Council agreed. Both the Park Board and Council would like to see the size of the shelter increased. At its current location, there is plenty of room to construct a larger shelter. After much discussion, it was decided to increase current size (40' x 20') to either 60' x 28' or 60' x 32'. Several other topics such as installing air conditioning, heat – to allow the building to be used year round, and a unisex (family) bathroom were also discussed. No decisions on these topics were made. Park Board and Council requested drawings of a basic building to be prepared and will meet again to review and discuss further once the drawings are complete. Mayor Wagner encouraged Council and Park Board members to attain as much public input on the new shelter as possible. At this time, Park Board members departed the meeting and Council moved to City Hall to finish the remainder of the Council meeting.

Consent Agenda: Motion by Koberle, second by McAtee approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business – continued from above

Trisha Gottschalk, interim director of CCEDCO discussed the current status of CCEDCO. The new director position is still open; there may be interviews as early as next week. Gottschalk explained CCEDCO's initiative has changed from focusing so much attention on bringing new business into town, to what CCEDCO can do to improve upon towns as they are now (more of a main-street initiative). Mayor Wagner opened 9 sealed bids for the 1998 GMC truck & blade. Highest bidder was Fry Funeral Home in the amt. of \$6758. Motion by Robinson to award the sale of the truck to Fry Funeral Home in the amount of \$6758, second by McAtee, ayes: all. Anyone interested in breakdown of all bids can contact City Hall. Clerk discussed the 2012 legislative changes affecting city codes. Clerk would like to see Council implement two amendments, the first is a change to utility service disconnections and lien exemptions, and the second is a change in collection of nuisance assessments over \$500.00. Council agreed and asked Clerk to prepare the ordinance amendments. IIW provided Change Order No 1 final and contract payment No 1 for the sanitary sewer work performed by Connolly Construction, Inc. Motion by Sawyer, second by Fields to approve change order #1 and payment #1, ayes: all. Motion by Koberle, second by Robinson to accept and approve the sanitary sewer replacement 2012 work as complete, ayes: all. Jeff Kaufmann addressed the council and thanked them and the citizens of Stanwood for their years of support.

Reports

Mayor: Completed Clerk and PWD evaluations. Requested council members talk to the public about the construction of a new park shelter.

Clerk: CodeRED is up and running. To sign up, go to cityofstanwood.net, click on the CodeRED banner on the home page and complete the enrollment form. CodeRED is a notification system and possible uses include: notification of water main breaks, updates to important ordinances, public service announcements, etc. Clerk encourages everyone to sign up as this is a huge step in right direction for improved communication between City Hall and the citizens of Stanwood. Contact city hall with questions or if you do not have internet access.

Fire: No report.

Library: Summer reading is over. Working on state funding reports. Has a full, gender balanced library board.

PWD: Sewer replacement project is complete with the exception of grass seeding. Hoping to have the seeding done this week.

Police: 74 hours in August.

Park: Surveillance signs are installed at the park. Over the weekend, vandals broke the lights at the restrooms and took the light bulbs out. Wood chips for the playground will be ordered soon.

Schedule next regular meeting: Monday October 8, 2012.

Adjournment: Motion by McAtee to adjourn at 8:30 pm, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 10/08/12, at 7:00 pm in Council Chambers. Council present on roll call: Robinson, Koberle Sawyer and Fields. McAtee was absent. Also present: Planning & Zoning members Ray Linder and Jim White, PWD Ihns, Clerk Bendixen, Librarian Potter and Jeff Freeman.

Consent Agenda: Motion by Koberle, second by Fields approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Mayor re-appointed Bill Klawiter and Jim White to the Planning & Zoning commission for a 3-year term. Ray Linder with P & Z spoke regarding the outcome of a P&Z meeting in which a request for rezoning was heard and ultimately denied. The request concerned the property described as Lot 2, Lot 3, the Easterly 59.75' feet of Lot 4 and all of Lot 5, in Block 1, Kohlhas Addition. Property is currently owned by Dan Dietz. Dietz has a potential buyer. The buyer has asked Dietz to have the property rezoned from its current zoning of R-4 Residential to M-1 Industrial. The potential buyer would like to put up a 3-stall garage and fence in the entire property and use the remainder to rent out as outside storage for larger items. P& Z heard arguments from several neighbors in the area against the rezoning. Neighbors are concerned of what may happen in future years should the potential buyer sell. If rezoning was granted, any permitted use under M-1 would have to be allowed and this could have detrimental consequences to the neighborhood. P & Z members voted unanimously to deny the re-zoning request. Council member Sawyer made a motion to accept Planning & Zoning's recommendation to deny the re-zoning request, second by Koberle, ayes: all. Motion by Koberle, second by Fields to set Trick or Treat night for October 31 from 5-7pm, ayes: all. Motion by Koberle, second by Fields to accept and approve contract payment No 2 to Connolly Construction, ayes: all. This is the final payment to Connolly. Motion by Robinson, second by Koberle to approve Resolution 2012-11, setting the date for public hearing for the 2013 CDBG application, ayes: all. Council also authorized Clerk to execute all documentation associated with the grant application. If awarded, proceeds from the grant will be utilized on the Highway 38 waterline project. IIW is finishing the scope of project and cost estimate and would like to schedule a special meeting to present their drawings to the Council. Council set special meeting for October 24, 2012 at 6:30pm.

Old Business

Clerk received an e-mail from a citizen in favor of a larger, climate controlled park shelter. Mayor reported talking with 27 people regarding their feelings towards a larger climate controlled park shelter and found that 80% of those he talked with are in favor of the idea. Citizens are still encouraged to contact City Hall or Council members and voice their opinion.

Reports

Mayor: Looking for a volunteer from the Council to attend the CCEDCO meeting this Wednesday.

Clerk: Need to think of TIF projects for the next fiscal year, they must be certified at the Auditor's office by 12/15/12. Requested & received approval for vacation from 10/17 – 10/23.

Fire: No report.

Library: Working on the state library report. Will be attending training on 10/11- 10/12. No Halloween story hour this year. Will be asking kids to stop in on 10/29 and 10/30 to pick up treats and prizes.

PWD: The new roof on the blower shed is done. Well #1 isn't working properly. Will call Northway this week for suggestions. Well #2 is due to be pulled this year but isn't having any issues so Ihns has decided to pull Well #1 instead. Lights at the tennis court are working, with the exception of 1. 2 lights at the Industrial Park are bad and need replaced. MSI has been contacted to come back and sweep up the extra rock; they will be here as soon as possible.

Police: No report

Park: No report.

Schedule next regular meeting: Monday November 12, 2012.

Adjournment: Motion by Robinson to adjourn at 7:55 pm, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 10/24/12, at 6:30 pm in Council Chambers. Council present on roll call: McAtee, Robinson, Koberle and Fields. Sawyer joined the meeting at 6:50 pm. Also present: Jim Bousley with IIW.

Consent Agenda: Motion by McAtee, second by Fields approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business: Jim Bousley with IIW presented a cost estimate for the Highway 38 water and sewer line project. The estimated project cost is \$747,236. After review of the estimate, PWD lhn noted some of the charges on the estimate will be paid for by the Iowa DOT as they are planning to have the highway torn up as part of their complete re-do of the highway. Bousley said he would revise the estimate. Bousley then discussed the initial agreement for engineering services executed by IIW and the City on 10/10/11. The agreement, in the amount of \$9650, is for field survey work and design & contract documents as well as extra services. Bousley explained the engineer the City was working with at the time the agreement was executed is no longer employed by IIW. Bousley has stepped in and will be taking over the project. During his review of the agreement for services, Bousley feels the agreement is problematic and the compensation for services (\$9650) is too low for the amount of work required of this type of project. Bousley stated for this type of project, a reasonable cost for engineering services should be in the range of \$54,000.00. Bousley agrees the contract signed by IIW and the City on 10/10/11 is a binding contract which IIW is required to stand behind, however, is asking the City to compromise with IIW and increase the amount of compensation. After much discussion, Council felt there were too many unknowns at this point to make a decision on Bousley's request. Council would like Bousley and the DOT to attend the next council meeting to discuss this project in greater detail.

Council discussed what projects in the TIF area to work on during the next fiscal year. It was decided to replace the water main from Preston to Maple Streets and to loop the water line from Maple to Walnut Street.

Motion by McAtee, second by Koberle to approve Resolution 2012-12, establishing a public hearing for the Iowa Dept. of Economic Development Housing fund application, ayes: all. This is for the Housing Rehab grant.

Adjournment: Motion by McAtee to adjourn at 7:45 pm, second by Robinson, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 11/29/12, at 7:00 pm in Council Chambers. Council present on roll call: McAtee, Robinson, Koberle and Sawyer. Fields was absent.

Consent Agenda: Motion by Sawyer, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business: Motion by Koberle, second by Robinson to approve Resolution 2012-14 Authorizing Internal Advance to TIF fund. Purpose of this resolution is to allow use of general fund monies to pay for replacing water lines. The General Fund will then be reimbursed through TIF proceeds in an amount not to exceed \$65,000.00. The line being replaced runs from Maple to the end of East Preston. The line from Maple St. to Walnut Street (in the alley) will also be replaced. The pipes are currently 4 inch and will be replaced with 6 inch.

Adjournment: Motion by Koberle to adjourn at 7:30 pm, second by Sawyer, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 12/10/2012, at 7:00 pm in Council Chambers. Council present on roll call: McAtee, Robinson, Sawyer and Fields(7:10). Also present: PWD Ihns, Clerk Bendixen, Clerk Balichek, Asst. Fire Chief Coppess, Librarian Potter (7:10) Rush & Michelle Yahr.

Consent Agenda: Motion by Sawyer, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: Library Board President Rush Yahr asked the mayor and council about the possible conflict of interest. Council and Mayor stated that any work done over a certain dollar amount has to be placed for bid. Until that amount is reached his place of employment may continue to do the work.

New Business

Stephanie Balichek was introduced to the council as the new City Clerk. Motion by Sawyer, seconded by McAtee to appoint Balichek, Ayes:all. Bobby Kaufmann, State Representative from House District 73 talked to the council about representing the small communities in the district and invites all community members to a listening post on December 22nd at 9:00a.m at Dittos Restaurant. He also is the vice chair of the Iowa Economic Development. He will carry on the family tradition of attending Council meetings, school board meetings, and other community activities. After discussion of the Hwy 38 Water and Sewer system improvement amendment and the cost estimate the council requests that the representative attend next council meeting to answer questions and concerns, The original amount of \$9650.00 was increased to \$40650.00 for the Basic Design Service. Option 1- to counter offer for the amount of \$20,000. Option 2- design water improvements and get new cost estimate. Motion was tabled until more information and questions can be answered. There was no new information from the Masonic Lodge regarding turning over ownership.

Reports

Mayor: Payment to CCEDCO will be made. They will be updating their logo and website. The Cedar Rapids/ Iowa City corridor is seeking a grant for marketing of the surrounding counties including Cedar County. They are requesting a local match of \$2000 if they receive the grant.

Clerk: City Hall hours will be 7:30 till 4

Fire: Had a mutual aid call. Santa gave out 60 bags of candy when he visited. On December 19th they will be switching radios to the narrow band. The tanker need to be returned to Ames to the State Forestry Department. Coppess reported that he would be willing to transport it, with the city paying mileage @ \$3.10 per mile.

Library: Had 12 kids and 11 adults at the Christmas Story hour. Lions club will be having a story hour around December 27th. Library Board meeting were moved to the 4th Thursday at 6:30.

PWD: Well #1 is still down. DNR has requested well #1 be abandoned by Jan 31, 2013. Ihns will do some checking to see if the casing can be replaced or fixed.

Police: 90 hours in November, 77 hours in October

Park: No Report

Schedule next regular meeting: Monday January 14th, 2013

Adjournment: Motion by McAtee to adjourn at 8:28 pm, second by Fields, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Stephanie Balichek, City Clerk