

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, January 10, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Wagner and Sawyer. Also present: Elmeda Bean.

Consent Agenda: Motion by Sawyer, second by Wagner approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Mayor opened the public hearing at 7:00 pm on the proposed conversion to monthly billing and increase of utility rates for the City of Stanwood. No comments or concerns were heard or received, therefore at 7:15, Koberle motioned to close the public hearing, Robinson seconded, ayes: all. Koberle then motioned to have the first reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Robinson seconded, ayes: all. After the first reading was held, Sawyer motioned to approve the first reading of Ordinance #206, Koberle seconded, ayes: all. The second reading will be held February 14, 2011 at the regular council meeting. Procopio motioned to approve the proposal from Brain Engineering, Inc., for the design of the extension of water main and street extension from West Street to Rock Creek Ridge Addition in the amount of \$5500.00, Sawyer seconded, ayes: Procopio, Wagner, Sawyer and Koberle, Robinson abstained. Mayor made no changes to the 2011 Committees. The only change to the 2011 appointments was the City Engineering firm changed to IIW. Mayor approved the appointments & committees.

Old Business

None

Reports

Mayor: No report.

Clerk: Jeff Kaufmann will have a listening post at 1:00 Sat. Jan 22nd at City Hall.

Fire: No report.

Library: January story hour had a low attendance. Library is working on budget.

PWD: Working on budget. Need to replace the controller at the sewer plant that reads the feed to water. Called D.J. Gongel and was told we need a new one, the current one is too old to find parts. Approximate cost is \$4500.00 installed.

Police: 76 hours for December.

Park: No report.

Schedule next regular meeting: Monday February 14, 2011.

Adjournment: Procopio motioned to adjourn at 7:35 pm, Wagner second, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, February 14, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle and Wagner. Sawyer and PWD Ihns were absent. Also present: Elmeda Bean and CCEDCO director Bill Schulte.

Consent Agenda: Koberle noted the January minutes stated library "story hour" it should have stated "movie day". Motion by Koberle, second by Wagner approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Procopio motioned to accept MSI's proposal for seat coat maintenance for 2011, Wagner seconded, ayes: all. The rates are the same as last year - single coat of \$1.83 per sq. yd. and base repair with second seal coat of \$2.88 per sq. yd. and patching material at \$182 per ton. MSI did note on the proposal if fuel is higher this summer as projected, a fuel sur charge will be added. The proposed 2011-2012 budget was discussed. The proposed projects & associated cost estimates are: library roof - \$8000; repair to sidewalk by phone lot - \$1300; 4 street approaches on Main St. - \$5280; repair to Hwy. 38 curb - \$540; North St. extension - \$47,325 (includes 10% contingency); water line extension to Rock Creek Ridge - \$17,420; sewer extension to Rock Creek Ridge - \$4800; repair to sewer lines - \$34,000; reshape waterway at park - \$3273; and storm sewer work in alley near Elm Street - \$18,808. Total proposed revenues are \$607,886 and proposed expenditures are \$607,018. Levy rate is 8.70844 which is down from last year. Koberle motioned to set a public hearing on the 2011-2012 budget estimate for 3/14/11 at 7pm, Robinson seconded, ayes: all. Bill Schulte with CCEDCO dropped off the newly completed laborshed study.

Old Business

Koberle motioned to have the second reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Wagner seconded, ayes: all, Sawyer absent. The third and final reading will be placed on the March 14, 2011 agenda.

Reports

Mayor: Attended Jeff Kaufmann Listening Post and CCEDCO meeting. Wagner attended the solid waste commission budget meeting in Boesenberg's absence. Wagner reported a rate increase was approved and will go into effect FY 12-13. The purpose is to even out the city and county contributions. Stanwood will see an increase of \$496.00/year. The increase in rates will be used for equipment and upkeep.

Clerk: Official Census results are in. Stanwood increased in population by 4, the official count is 684. Johnson County Refuse will begin enforcing the 35 gallon can size in the spring. They have let citizens get away with larger cans but will not be allowing it any longer. All citizens should begin now with utilizing a 35 gallon can.

Fire: No report. Koberle reported the shelter was opened the night of the snowstorm. 5 spent the night.

Library: Movie Saturday had 11 kids. March movie Saturday will be on 3/5/11. The library closed the day of the snow storm.

PWD: Council reported receiving lots of compliments on snow removal during and after the snowstorm.

Police: No report.

Park: No report.

Schedule next regular meeting: Monday March 14, 2011.

Adjournment: Robinson motioned to adjourn at 7:55 pm, Koberle second, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, March 14, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Wagner and Sawyer, Clerk Bendixen was absent. Also present: PWD Ihns, Elmeda Bean, Mike Dauber, Michelle Potter and Jim Tenley.

Consent Agenda: Motion by Procopio, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: Jim Tenley asked about the possibility of getting his house hooked up to city sewer. Tenley says he won't be able to resell his home unless it passes a per test and asked the council to consider getting his house as well as his neighbor's house hooked in. Tenley claims a broken tile in the farm field west of his house is not allowing the water on his property to drain properly. Tenley also says it's the school property that is causing water to back up, not his.

New Business

Mayor opened the 2011-2012 budget public hearing at 7:15pm. At 7:25 pm, with no comments received, oral or written, Wagner motioned to close the public hearing, Robinson seconded, ayes: all. Wagner motioned, Robinson seconded to approve Resolution 2011-01, adopting the annual budget for the City of Stanwood for FY ending June 30, 2012, ayes: all. Robinson motioned to approve Freemont, Fairfield and Red Oak Township 2011 Fire Protection Agreements, Procopio seconded, ayes: all. Sawyer motioned to approve the Lions Club request to utilize the city shop to cook fish on 4/1/11, Wagner seconded, ayes: all.

Old Business

Wagner motioned to have the third and final reading of Ordinance #206, amending the Code of Ordinances of the City of Stanwood, IA by amending provisions pertaining to water and sewer rates, minimum usage and billing cycles and repealing section 99.03, Sawyer seconded, ayes: all. Sawyer motioned to pass and approve Ordinance #206, Procopio seconded, ayes: all. Wagner motioned to authorize the clerk to post Ordinance #206, Robinson seconded, ayes: all.

Reports

Mayor: Attending drainage meeting at Union Church on 3/15/11, and Mayor's meeting on 3/17/11.

Clerk: Clerk absent. Left notes inquiring as to procedure for handling situations where owners of prohibited dogs refuse to relocate their dogs. Council directed Clerk to notify Cedar County S.O.

Fire: 2 ambulance assists. Chief Dauber wishes to thank everyone who helped out during the snow storm. The radio in the pumper truck needs to be replaced. Costs for a new one is \$2312.78. Council approved the purchase. April 16th at 10:00am is the Easter egg hunt at the park.

Library: Movie Saturday had 20 kids. Budgeted for a new computer desk to allow Librarian to keep a better eye on computer content.

PWD: CCR workshop on 4/13/11. VisuSewer will be here in April. Will distribute flyers to residents with what to expect.

Police: 64 hours in January, 57 hours in February.

Park: No report.

Schedule next regular meeting: Monday April 11, 2011.

Adjournment: Procopio motioned to adjourn, Wagner second, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, April 13, 2011, at 7:00 pm in Council chambers. Council present on roll call: Wagner, Robinson and Koberle. Sawyer and Procopio were absent. Also present: PWD Ihns, Clerk Bendixen, Elmeda Bean, Mike Dauber, Vic Curley, Michelle Potter and Bill Schulte from CCEDCO.

Consent Agenda: Motion by Robinson, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Motion by Koberle, second by Wagner to set a public hearing for May 12, 2011 at 7pm for the 2010-2011 Budget Amendment , ayes: all. Council set spring clean up for Thursday, May 12, 2011. Mayor appointed Betty Long to the Library Board. Motion by Wagner, second by Robinson to approve Thirsty on 30, Inc., liquor license. Council approved Stanwood Union Church's request to use the fire station on 4/30/11 for their annual Lord's Portion sale. Bill Schulte with CCEDCO asked the council what they would like to see from CCEDCO. Schulte indicated possibly shifting focus from economic development to community development such as main street improvements, infrastructure and residential development. Schulte would like to meet with STEDCO to see if the two groups can work together. Elmeda Bean addressed the council. She would like to hook into city sewer and eliminate her septic tank. She is aware that a lift station will be needed. The nearest manhole is at the intersection of Farmers & Massillon Streets. The County code requires anyone within 200 feet of city sewer to hook in when the existing septic tank needs repaired or rehabilitated. Bean is just past the 200 foot requirement but would like to hook in anyway. PWD Ihns stated the city could run a line 104 feet to the east (on Farmers St.) and still have enough fall. After further discussion it was decided it would be more beneficial for Bean to run a 2' line from her property to the manhole. Council agreed to pay for 104 feet of the cost of her line if she decides to take this route. Bean will contact contractors for bids. PWD Ihns will talk with Jim Tenley to see if he's interested in hooking into city sewer at the same time as it may be cost effective.

Old Business : None

Reports

Mayor: Attended the CCEDCO meeting.

Clerk: Garbage contract is up 6/30/11, asked if Council wanted to renew with Johnson County Refuse, Council stated yes. Requested approval to attend a meeting at ECIA on May 11th and Clerk's institute July 19 - 21st. Council approved. Presented Council the Plan of Improvements from Brain Engineering for the North Street & water main extension. Will set up a P&Z meeting for their approval.

Fire: Chief Dauber & Vic Curley requested approval to purchase a 1991 Pumper from the Urbandale Fire Department in the amount of \$45,000. They have the money, but the budget will need to be amended. This truck will replace the crash truck, and will need some minor modifications to fit the department's needs. The truck seats 5, has 34,732 miles, new tires in 2008, new breaks in 2009, and the pump was recently certified. A radio will need to be purchased & installed. This can be paid for out of this year's budget. Motion by Koberle, second by Robinson to approve the purchase of the 1991 Pumper for \$45,000.00 and to purchase a new radio, ayes: all.

Library: April's movie Saturday was the last one until fall. Sonic Wall has been purchased and installed. This is National Library week. On Tuesday, Friends of the Library will host an Open House and there will be drawings for prizes all week.

PWD: IIW looked into the scenario of moving the discharge point downstream to a higher flow area. Limits did go up by not enough to make this a viable alternative. The anti-degradation report should be available at the May meeting. Ihns requested vacation June 6-10th , council approved.

Police: No report.

Park: No report.

Schedule next regular meeting: Monday May 9, 2011.

Adjournment: Motion by Wagner, second by Robinson to adjourn at 9:00pm, ayes: all..

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, May 9, 2011, at 7:00 pm in Council chambers. Council present on roll call: Procopio, Robinson, Koberle, Sawyer and Wagner. Also present: PWD Ihns, Clerk Bendixen, Elmeda Bean, Alice Ohrtmann-IIW, Dan Thomson, Robin Vorwald, Lois Dauber, Jack Wethington and Bill Schulte.

Consent Agenda: Wagner noted a correction to the minutes. They state Bean's sewer line will be a 2 foot line, it should be a 2 inch line. Motion by Koberle, second by Wagner approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None

New Business

Mayor opened the 2011-2012 budget public hearing at 7:05pm. At 7:30 pm, with no comments received, oral or written, Procopio motioned to close the public hearing, Sawyer seconded, ayes: all. Wagner motioned, Koberle seconded to approve Resolution 2011-02, adopting the City Budget Amendment and Certification of Stanwood for FY ending June 30, 2011, ayes: all. Alice Ohrtmann from IIW handed out a wastewater treatment facility plan of action. Alice indicated our system doesn't meet DNR sizing requirements, it's nearly half the size it should be. Another major issue is the amount of infiltration the treatment facility takes on. Alice suggested the city repair/replace sewer lines to reduce the infiltration before any upgrade is done to the treatment facility. Council agreed and discussed that Visu-Sewer is currently in town cleaning and taping the lines and once this work is complete, Council will decide the best course of action toward repair/replacing lines. Deb Weber, Cedar County Department of Public Health Director presentation was cancelled. Dan Thomson and Lois Dauber requested vacation of the east-west alley located between Block B and C, R.A. Davidson's Addition to Stanwood. Thomson and Dauber explained to Council which portions of the alley each wanted. Vorwald pointed out the most westerly 20x20 (approx.) section of the alley would need to be vacated to Tom Weiland. Council asked Thomson & Dauber the purpose of vacating the alley, why not leave it as is and continue to use the alley as they have in the past. Both thought the alley was unnecessary and would be more beneficial to own it. Council felt it was unnecessary to proceed with the vacation and encouraged Dauber & Thomson to continue to use the alley in the same capacity they had in the past. Dauber and Thomson agreed. Procopio made a motion to deny the alley vacation, Wagner seconded, ayes: all. Thomson requested PWD Ihns to look at a tree located in this alley as it may be dying. Vorwald asked about the possibility of getting Dauber's south yard re-seeded as it did not take last year. Mayor Boesenberg suggested PWD Ihns put some black dirt down and then seed it. There is also a wash-out area Dauber would like rock dumped into to prevent more runoff. PWD Ihns will look at the area and see what needs to be done. Jack Wethington was present to ask the Council to consider an Ordinance allowing the operation of golf carts and ATV's within the city limits. Clerk Bendixen shared a copy of Olin's Ordinance. Council directed Clerk to talk with other towns with this Ordinance and discuss at the June meeting. Mayor Boesenberg appointed Bill Klawiter to the Fire Department. Robinson motioned, Koberle seconded to approve Dan Wherry as summer mowing help, ayes: all. Procopio motioned, Wagner seconded to approve Resolution 2011-03, Contract Extension for City of Stanwood Garbage, Refuse and Recycling Collection, ayes: all. The contract with Johnson County Refuse will be extended for a period of 5 years and the rate will increase \$1.00 per household. Bill Schulte was present. Schulte met with the Cedar County Supervisors and proposed to downsize CCEDCO effective 7/1/11. His proposal is to merge CCEDCO with TEDCO and to eliminate his (Schulte) position but retaining the remaining staff. He proposal would allow CCEDCO to remain in effect but be run by TEDCO director Scott Sandborn. Schulte felt that the downed economy has had such a negative effect on economic development in rural Cedar County that he can no longer justify his own job. Schulte will present his proposal to CCEDCO board of directors at their next meeting.

Old Business

Elmeda Bean has obtained 2 bids and is waiting on a 3rd for her sewer project. After she receives and reviews the bids, she will make a decision which company to use. She will keep Council informed.

Reports

Mayor: No report.

Clerk: Will be attending a meeting at ECIA on Wednesday and requested Thursday pm off.

Fire: No report. Clerk presented a quote for the radio to be installed in the new truck.

Library: Betty Long was introduced as a new board member, March circulation was up. A book sale was held on 5/7 in conjunction with Citywide garage sales and several books were sold. Next board meeting is 5/23/11.

PWD: Visu-Sewer is here and having no issues. They have found several areas in town that need to be addressed, one needs to be taken care of while they are still here. Clean-up day is 5/12/11.

Police: 89 hours in March, 78 hours in April.

Park: No report.

Schedule next regular meeting: Monday June 13, 2011. Koberle will be absent.

Adjournment: Sawyer motioned to adjourn the meeting at 8:50pm, Wagner second, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, June 13, 2011, at 7:00 pm in council chambers. Council present on roll call: Procopio, Robinson, Wagner and Sawyer. Koberle was absent. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter and Elmeda Bean.

Consent Agenda: Motion by Procopio, second by Robinson approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Motion by Procopio, second by Wagner to approve Resolution 2011-04, setting salaries for appointed officers and employees of the City of Stanwood, IA for FY 2011-2012, and designating when employees and elected officials shall be paid, ayes: all. Mayor updated Council on the CCEDCO meeting with Director Schulte. Some towns are considering pulling out of CCEDCO citing no need for CCEDCO's help as the primary reason. Other towns indicated they would stay but only if there is significant change. Still others felt if CCEDCO disbanded, there would be no one searching for new businesses to come into our towns. Schulte was asked to shift his thinking more toward main street projects, Schulte indicated this is not his area of expertise. It was decided that each representative would go back to their Council and ask whether their respective town wished to continue membership with CCEDCO. CCEDCO will hold a special meeting to discuss the results later in June. After much discussion, Wagner made a motion to withhold Stanwood's annual dues (\$1822 due on 7/1/11) until after CCEDCO's special meeting so the future of CCEDCO is clear and, if CCEDCO remains operational, dues will be paid and Council will reevaluate next year, second by Sawyer, ayes: all. Clerk updated Council on an ECIA meeting which the Federal Highway Administration's minimum sign retro reflectivity compliance requirements were discussed. Cities need to have a policy in place by Jan. 2012, and by Jan. 2015 cities must comply with the new requirements for most traffic signs and by Jan. 2018, all city signs must meet the new requirements. DOT provided three sample sign maintenance policies. Council suggested Clerk & PWD pick one and present it at the July meeting. 2 bids were received for re-shingling the library roof. Mayor opened the first bid from Linder-Inman Construction, total bid (broke down with materials and labor) was \$5819.63. Mayor opened second bid from Robinson Farm & House Construction, total bid was \$6400 (materials not listed). Council felt the job was not bid the same and Wagner made a motion to throw out both bids, Sawyer second, ayes: Wagner, Procopio and Sawyer. Robinson abstained, Koberle absent. Wagner then made a motion to take bids until 7/6/11 for: Stanwood Library Roof Repair - Labor Only (contractor to provide their own nails), removal of approx. 30 square and replacement with 40 yr. singles (similar color as current), 30lb felt paper, 2 layers of ice dam and ridge vent. Disposal of materials to city dump truck. City to purchase all materials. Procopio seconded the motion, ayes: Procopio, Sawyer and Wagner. Robinson abstained, Koberle absent. PWD Ihns will call around for material costs.

Old Business

Elmeda Bean gave an update on her request to connect to city sewer. She talked to and received bids from three contractors. Each contractor told her it wasn't cost effective for her to discontinue use of her septic and connect to city sewer. Bean decided to put the project on hold. Clerk spoke with Cedar County S.O. regarding last month's request to allow ATV/Golf Carts to be ridden on city streets. Cedar County stated no cities within Cedar County currently allow ATV's to be ridden on city streets and it is against the law for ATV's to

be ridden on highways. There are a few towns in the county that allow golf carts. Cedar County is not in favor of Stanwood passing an ATV ordinance. After lengthy discussion, Council denied the request to allow ATV/Golf Carts to be ridden on city streets.

Reports

Mayor: CCEDCO discussion as shown above.

Clerk: Continues to send out leash law violation letters; requested and received approval for vacation from 7/18-7/22; requested and received approval to complete a Notice of Intent to complete a FEMA grant application for I&I repairs. IIW asked if we wanted a collection system facility plan (opposed to the WWTF plan) since it was paid as part of our contract with them. Council declined and asked if the costs could be refunded or used as credit for future projects. Clerk will contact IIW and let them know.

Fire: Dauber asked what proper procedure is for disposal of the crash truck. The department considers it unsafe for any future use and want to see it scrapped. Tony Wagner has volunteered to weigh it and take it to the scrap yard and pay the city. Council directed Clerk to research rules/regulations for disposal of city personal property.

Library: Summer reading started, the program theme is "Around the World". Prizes will be awarded at the end of the 6-week program. CFCC grant money was used to purchase prizes, books, movies and large floor puzzles. Movie Saturdays will start again in the fall. A few bushes in front of the library have been pulled and hastas planted in their place.

PWD: Visu-Sewer is done. The manhole and line break in the alley near Hwy 30 & 38 has been fixed at a cost of \$25,500. Suggested using TIF money to repair sewer lines in the TIF district. The annual DNR water inspection is Tuesday. The water tower has been painted & some epoxy has been repaired near the bottom of the tank. This project went over budget by \$900 due the unexpected epoxy repair. A few towns in our area have a 28E Agreement for a Jetter. Ihns thinks it would be beneficial for Stanwood to join in if possible. The jetter can be an asset to Stanwood because it can be used to clean out storm sewers as well. Ihns will find out more information and report back in July. Hoping to have the streets sealcoated yet this month. Dauber's yard has been taken care of, more dirt was added and it has been seeded.

Police: No report.

Park: The paint on the shelter is peeling badly and needs to be scraped and repainted.

Schedule next regular meeting: Monday July 11, 2011.

Adjournment: Procopio made the motion to adjourn at 9:17pm, Sawyer second, ayes: all.

Dean Boesenberg, Mayor

ATTEST:

 Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, July 11, 2011, at 7:00 pm in council chambers. Council present on roll call: Robinson, Koberle and Wagner. Procopio and Sawyer were absent. Also present: Clerk Bendixen, Librarian Potter and Elmeda Bean.

Consent Agenda: Motion by Robinson, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Motion by Koberle, second by Wagner approving Lions Club request to use fire station on Sunday August 28, 2011, for Omelet breakfast, ayes: all. Mayor reappointed Vic Curley and Willy Bendixen to Planning & Zoning Commission for 3 year terms. Mayor appointed Verna First to Board of Adjustments and reappointed Dave Siebels both for five year terms. At June meeting Chief Dauber asked about scrapping the crash truck. Chief Dauber felt it was an unsafe vehicle to sell and due to its poor condition, any profit would be very low. Dauber suggested having Tony Wagner scrap the truck. Wagner would then give the proceeds to the Fire Department. Clerk Bendixen was asked to research whether this is a feasible option for the city. Clerk spoke with the Iowa League of Cities and was told as long as the city achieves fair market value then the city has met all legal requirements for selling the crash truck. Dauber felt scrapping the truck would bring in more revenue than selling it outright. The truck weighs 8500 lbs, scrap is \$215.00 per ton. This would net approximately \$914.00 in revenue for the fire department. Robinson made a motion to allow the fire department to have Tony Wagner scrap the crash truck and turn the proceeds over to the fire department, Koberle second, ayes: all. Koberle motioned, Wagner seconded to approve Thirsty on Thirty, Inc. and Petromart Stanwood tobacco permits, ayes: all. At 7:13pm, Councilmember Sawyer joined the meeting via phone conference. Mayor Boesenberg was contacted by Cedar County Auditor regarding vacating unused portions of two platted streets within city limits. One is a portion of Elm Street surrounded by North Cedar School property and the other is a portion of North Avenue surrounded by private property. Koberle motioned to approve Resolution 2011-05, proposing the vacation of a portion of Elm Street located in Block 8, Maley's Addition to the City of Stanwood, Robinson seconded, ayes: Koberle, Robinson, Wagner and Sawyer; Procopio absent. The resolution sets a public hearing for 8/8/11 at 7pm. Wagner motioned Koberle seconded to approve Resolution 2011-06 proposing the vacation of a portion of North Avenue located north of Outlot 1 and south of Outlot 2 in Maley's Addition to the City of Stanwood, ayes: Sawyer, Wagner, Robinson and Koberle; Procopio absent. The resolution sets a public hearing for 8/8/11 at 7pm.

Old Business

Mayor reported that Bill Schulte of CCEDCO resigned. CCEDCO has a special meeting coming up to discuss a replacement for Schulte. West Branch has officially dropped out of CCEDCO. City Hall received 1 bid for the library roof repair. Mayor opened a bid from Robinson Farm & Home Construction in the amount of \$2100.00. Wagner motioned to accept the bid, Koberle seconded, ayes: Sawyer, Koberle, Wagner; Robinson abstained, Procopio absent. Council member Sawyer exited the meeting at this time. The sign maintenance policy will be tabled until August. Bendixen and Ihns have been working on the policy and it will be completed by the Aug. meeting.

Reports

Mayor: Asked that PWD Ihns keep an eye out for any unlicensed vehicles in violation of the ordinance, there is one owner in violation right now. Received correspondence from Olin City hall regarding a 28E agreement for a radio read handheld. Mayor will contact Olin's Mayor and let him know we are not interested. Mayor Boesenberg announced he will not be seeking reelection for Mayor in November.

Clerk: Received election paperwork. Procopio and Sawyer's terms are up as well as the Mayor's and one Park Board seat. Election paperwork can be picked up at City Hall on 8/29/11 and must be returned to City Hall no later than 5pm 9/22/11.

Fire: No report.

Library: Summer reading is in full swing and some participants have already completed the program.

PWD: No report

Police: 96 hours for May.

Park: Due to repeated vandalism, the bathrooms will be locked. Those renting the shelter will be given a key to open them up and must lock them upon leaving the park.

Schedule next regular meeting: Monday August 8, 2011.

Adjournment: Koberle made the motion to adjourn at 7:45 pm, Wagner second, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, August 8, 2011, at 7:00 pm in council chambers. Council present on roll call: Procopio, Robinson, Koberle, Sawyer and Wagner. Also present: Vic Curley, PWD Ihns, Clerk Bendixen, Librarian Potter and Elmeda Bean.

Consent Agenda: Motion by Koberle, second by Sawyer approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Mayor opened a public hearing for the vacation of a portion of Elm Street located in Block 8, Maley's Addition to the City of Stanwood, and opened a public hearing for the vacation of a portion of North Avenue located north of Outlot 1 and south of Outlot 2 in Maley's Addition to the City of Stanwood. With no comments being heard or received, Koberle made a motion at 7:15pm to close the public hearing on the Elm Street vacation, second by Robinson, ayes: all. Motion by Koberle to have the first reading of Ordinance 207- to vacate that portion of Elm Street, second by Robinson, ayes: all. Motion by Wagner to waive the 2nd and 3rd readings, second by Sawyer, ayes: all. Motion by Robinson to approve Ordinance 207 and authorize the clerk to post according to law, second by Wagner, ayes: all.

With no comments being heard or received, Wagner made a motion at 7:20pm to close the public hearing on the North Avenue vacation, second by Sawyer, ayes: all. Motion by Wagner to have the first reading of Ordinance 208- to vacate that portion of North Avenue, second by Robinson, ayes: all. Motion by Sawyer to waive the 2nd and 3rd readings, second by Wagner, ayes: all. Motion by Koberle to approve Ordinance 208 and authorize the clerk to post according to law, second by Wagner, ayes: all.

Clerk discussed the annual street finance report. 7/10 beginning balance was \$50,046. Yearly revenues was \$61,991, expenses of \$74,086, with an ending balance of \$37,951. Motion by Wagner to approve Resolution 2011-07, City Street Finance Report, second by Robinson, ayes: all.

Motion by Sawyer to approve Petromart Stanwood liquor license, second by Wagner, ayes: all. Mayor appointed Jessica Bovey to the ambulance board.

Council discussed when to have IIW start engineering work on the Highway 38 water line project. The project consists of installing new 6 inch water lines in city right-of-way and abandoning the current 4 inch lines located under the highway. Current pipes are old and one section of pipe has had 3 breaks within the last year. IDOT has committed to reconstruction of Hwy. 38 in FY 14-15. Clerk Bendixen spoke with IDOT and was informed it is acceptable for the City to do the water line project at the same time IDOT is working on the highway. IDOT would like City engineering plans one year in advance. Motion by Wagner to have IIW start engineering work on the Highway 38 water line project, the motion died for a lack of second. Council requested PWD Ihns do a little more background work on the project and will discuss again in September.

Council discussed repair/replacing water and/or sewer lines in the TIF district and utilize TIF revenues. TIF sunsets in April 2019. Council decided water lines are the priority, sewer is second. Would like to see something done asap in order to utilize TIF revenue in 2012. PWD Ihns & Clerk Bendixen will research the project and a special meeting will be called if necessary.

Mayor suggested listing the 5 lots at the old Highway Gardens site listed with a realtor. The lots are each 50x140. Council wants to advertise them as 2 - 2 1/2 lots for sale as opposed to 5 smaller lots. Clerk will contact the City Attorney for guidance and will have a resolution prepared for next month.

Old Business

IDOT requires cities to have a plan in place by January for replacement of all street signs not meeting the minimum retro-reflectivity. A blanket replacement option sign maintenance policy was presented to the Council. This policy states the city will replace all signs within pre-determined boundaries every 15 years. A sign maintenance inventory will also be designed to record characteristics of each sign and installation date. Motion by Koberle to approve the Sign Maintenance Policy, second by Wagner, ayes: all.

Reports

Mayor: Went to the CCEDCO meeting. CCEDCO discussed contracting with an ISU program to share a director. There is an informational meeting about the program on 8/30/11 @ 6:30pm.

Clerk: We did not score high enough for the FEMA grant. Will try to get CDBG funds.

Fire: Report given by Vic Curley. 2 storm watches and 1 mutual aid with Tipton. Purchased 2 new batteries for the new pumper. Sawyer suggested it would be a good idea for fire and ambulance to split the cost of a battery charger. Curley thought it was a good idea and would discuss with the fire department.

Library: Summer reading ends when school starts. 10 kids have completed the program. On 8/26/11 the library will go back to regular Friday hours of 8 -12 and 2-5. Brett Kniess resigned as board member, he has moved out of town.

PWD: Repainted the park shelter. Fixed a water main break behind the Kar Wash and another one on Hwy. 38 & Preston. The seal went out on one of the sewer pumps, Ihns replaced it and put new bearings on too. Two days later the seal went out again. Ihns fixed the seal and had to order a new seal plate. It's working fine now.

Police: 62 hours for June.

Park: The shelter is rented out every weekend in August. The bathrooms will continue to remain locked unless the shelter is rented out to deter those who had been vandalizing them.

Schedule next regular meeting: Monday September 12, 2011.

Adjournment: Motion by Procopio to adjourn, second by Wagner, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on Monday, August 22, 2011, at 7:00 pm in council chambers. Council present on roll call: Procopio, Robinson, Koberle, Sawyer and Wagner. Also present: PWD Ihns and Clerk Bendixen.

Consent Agenda: Mayor wanted an addition to the August 8, 2011 minutes. Mayor would like it noted that he asked PWD Ihns to clean up the loose rock at the intersections. Motion by Wagner, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

A special meeting was called to discuss the TIF waterline project. This project consists of replacing approximately 1060 foot of 3 inch water line with 6 inch line. The lines to be replaced are on Kohl Street and also approx. 330 feet of line running north at the east end of Kohl Street. PWD Ihns asked JJJ Enterprises for a cost estimate. JJJ Enterprises estimate is \$49,622.66. During the meeting it was decided the City would purchase materials. PWD Ihns will contact 3 companies to obtain prices. At this time an Agreement for Engineering Services from IIW in the amount of \$6100.00 was reviewed. The agreement covers design phase services including (but not limited to) surveying, obtaining DNR construction permit and detailed plans & specifications. Wager made a motion to approve the Agreement for Engineering Services from IIW in the amount of \$6100.00, second by Procopio, ayes: all.

Funding the project with TIF revenues was discussed. Clerk Bendixen spoke with Attorney Amy Bjork at Dorsey & Whitney and was told if the general fund could handle funding the project until TIF funds were available, an interfund loan could be done which would save the City the time and expense of securing a loan through a financial institution. The interfund loan is done by Resolution. Clerk told Council the general fund can handle an interfund loan of this size. Council agreed this is the method they prefer to use to fund the project. A Resolution will be done once the actual cost of the project is known.

Adjournment: Motion by Procopio to adjourn at 8:00 pm, second by Wagner, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, September 12, 2011, at 7:00 pm in council chambers. Council present on roll call: Procopio, Robinson, Koberle and Wagner. Sawyer was absent. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter and Elmeda Bean.

Consent Agenda: Motion by Wagner, second by Koberle approving the agenda, 8-22-11 minutes, bills & finance report, ayes: all. Motion by Koberle, second by Robinson approving the 2010-2011 fiscal year end report, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

PWD Ihns platted out the areas of concern from Visu-Sewer's report. Several sewer lines can be repaired by slip lining and this type of work does not need to be engineered. There are a few manholes leaking, Ihns will contact JJJ Enterprises for an estimate to repair them. The manhole at the east end of Preston St. is a concern, there is water gushing in it. At this point it's unclear as to where the water is coming from, it may be groundwater from an old tile or possibly a homeowner's broken sewer line. Ihns will check with the homeowner and also with Iowa Rural Water as they have a push camera available for use, free of charge. Ihns' main concern is the sewer line running under the railroad tracks from the manhole on the north end of 3rd Ave. running to the manhole on the north side of the tracks. Visu-Sewer was unable to film this line due to its poor condition. Slip lining is not an option, the entire line needs to be replaced. After much discussion, council requested Ihns contact IIW for a proposal for engineering service fees to replace the sewer line under the railroad tracks. PWD Ihns will complete platting out Visu-Sewer's report.

Old Business

Council would like IIW to present a contract for proposal of cost estimate for the engineering work to install new water and sewer lines on Highway 38. Clerk will contact IIW. In regards to the TIF water line project, IIW is in the design (drafting & specs) stage and will send preliminary drawing as soon as possible. Motion by Wagner, second by Robinson to include an additional (approx.) 460' of water main located in the alley north of Dittos in the TIF project, ayes: all. PWD Ihns received 3 cost estimates for materials. Purchasing materials on our own will save the city considerable costs. Once IIW's reports are completed, a resolution for the use of general funds to be reimbursed by TIF can be prepared. This needs to be done no later than the Nov. meeting as TIF funds need to be certified to the Auditor by 12/1/11. Clerk spoke with City Attorney Doug Wolfe in regards to advertising the sale of city owned lots with a realtor. Attorney Wolfe advised against it and suggested City do it on their own. PWD Ihns will purchase signs and Clerk Bendixen will create "for sale" posters to post up around the area.

Reports

Mayor: Will be attending the Stanwood drainage district meeting on 9/14 and encourage all council members to attend. Will attend CCEDCO meeting on 9/15. CCEDCO is still considering joining forces with ISU and Cedar Co. extension office for a CCEDCO director.
Clerk: Reported on correspondence from Community State Bank regarding a lowering of minimum interest rate on City accounts to .50%.
Fire: Pancake Breakfast is 9/18/11.

Library: Movie Saturday starts 10/1/11. Halloween story hour is 10/29/11 at 9am. Librarian Potter continues to work on the accreditation report.

PWD: Replaced check valve on sewer pump at WWTF. Replacement parts are no longer available so had to purchase new. Installed the value, now flapper on inside won't keep its prime. Flapper has been ordered. Received a few complaints after the last large rain event about the lack of drainage in yards. Ihns suggested to the homeowners that they have their yards cleaned out. Lead and copper samples were taken, results are in and they are all good. We are on a 3 year - 10 house cycle. Alliance Water Resources in Tipton can do our sewer sample analysis, but not water. Ihns will find out what the cost difference is between Alliance and our current sampler, Keystone Labs in Waterloo. Ihns would like to see a ban on the burning of garbage within the city limits. Ihns then reviewed the results of the City's DNR inspection with the council. The inspection went very well.

Police: 74 hours in July, 68 hours in August.

Park: Council asked PWD Ihns to look at the cost of cameras to install at the park. Something needs to be done to curb the increase in vandalism.

Schedule next regular meeting: Monday October 10, 2011.

Adjournment: Motion by Procopio to adjourn at 9:20 pm, second by Wagner, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on Tuesday, September 27, 2011, at 7:00 pm in council chambers. Council present on roll call: Robinson, Koberle and Wagner. Sawyer and Procopio were absent. Also present: Connie Knutsen, Danny Coppess, Michelle Jackson, Joan Koch and Shirley Gibb.

Consent Agenda: Motion by Koberle, second by Wagner to approve the agenda as posted, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

A special meeting was called to discuss a change in transport status for the ambulance service. The EMT's have filed an application with the Iowa Bureau of EMS to change the status from the current "ambulance transport service" to a "non-transport service" to be known as Stanwood EMS. The reason for the change is due to the low number of EMT's and the lack of coverage during the daytime. The only change that will actually occur is with the transport of the patient. Transport will be provided by the closest ambulance service. Our EMT's will still respond if they are in the area and will provide all the same levels of care they do now and utilize all the equipment and resources available to them. Once the transporting ambulance arrives, our EMT's can assist with loading the patient into the transporting ambulance and then their service is complete. Because of this, the word "ambulance" will need to be removed from the vehicle and replaced with "EMS". The advantages of a non-transport service are: no shifts, considerably less paperwork, a simultaneous page to Stanwood as well as the closest transport service and EMT's are still able to utilize all the supplies, ambulance and equipment currently available to them. The current area covered by the Stanwood EMT's will be divided into sections. The purpose of the division is to allow for the closest service to respond to the scene. Those west of highway 38 and north of co. road 160 will go to Mechanicsville, those east of hwy 38 and north of co. road 160 will go to Clarence, those south of co. road 160 will go to Tipton. Due to a computer programming technicality with Cedar County EMA, the city limits of Stanwood must be kept as a whole. Therefore, Council members were asked to vote on which service they'd like to use as the primary service for the city limits. Wagner motioned, Koberle seconded to utilize Clarence, ayes: all. Council's reasoning was that Clarence has a paid EMT on call during the day time hours and it's the closest service, being only 4 miles away. Only the transporting agency is able to bill for services, meaning the Stanwood EMS will no longer have any income. EMS will be able to operate on their reserves and can use taxation later on if needed. If Stanwood has an increase in the number of EMT's on the service to allow for 24/7 coverage, we can transition back to a transport service. There was discussion as to whether the ambulance board should disband. It was decided there is no reason for disbandment of the board.

Adjournment: Motion by Wagner to adjourn at 8:00 pm, second by Robinson, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, October 10, 2011, at 7:00 pm in council chambers. Council present on roll call: Robinson, Koberle and Wagner. Sawyer and Procopio were absent. Also present: Alice Ohrtmann with IIW, PWD Ihns, Clerk Bendixen, Librarian Potter and Elmeda Bean, STEDCO members Ray Linder and Ed Andrews.

Consent Agenda: Motion by Wagner, second by Koberle approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: STEDCO members Ed Andrews and Ray Linder informed the Council that STEDCO is sponsoring a "Meet the Candidates" night on Wed. Oct. 26 at 7pm at the Union Church. There are 2 council member seats, the Mayor seat and a park board commissioner seat up for election. Greg Wagner is running for Mayor and, if elected, will create an open council seat but not until January 2012. At that time the vacancy can be filled by appointment until the next regular election or by petition. Rodeo Procopio, Todd Sawyer and Dustin McAtee are running for council. Nancy Christiansen is running for park board.

New Business

Alice Ohrtmann with IIW presented the drawings and contract documents & specifications for the TIF district water main upgrades. Council reviewed the documents and Koberle made a motion to accept the drawings and contract documents, second by Wagner, ayes: all.

Ohrtmann presented an agreement for engineering services for the sanitary sewer replacement project. This is to repair the line under the railroad tracks near 2nd Ave. and Sunset Dr. Visu-Sewer's report shows it to be sagging and in need of immediate repair. Scope of services covered include (among others) completion of DNR permits, contact Union Pacific Railroad to obtain approval & permits necessary to construct sanitary sewer under railroad right-of-way and prepare contract and bidding documents. Cost for basic design services is \$5600.00. Motion by Robinson to approve the agreement for engineering services, second by Wagner, ayes: all.

Ohrtmann presented an agreement for engineering services for the Highway 38 water and sewer system improvements. This project will be done in conjunction with the IDOT repair of Hwy 38. The city will move the water lines currently in the Highway up onto Highway right-of-way. At the same time any sewer line running under Hwy 38 will be repaired/replaced. The engineering agreement is for design phase services only and is \$9650.00. Motion by Wagner to approve the agreement for engineering services, second by Koberle, ayes: all.

Resolution 2011-08, Interfund loan from general fund to TIF for TIF waterline project was tabled until the November council meeting. Motion by Wagner, second by Robinson to set Trick or Treat night for October 30, 2011 from 5-7pm, ayes: all. Motion by Wagner, second by Koberle to approve North Cedar High School homecoming parade permit. Parade is set for 10/12/11 at 6pm.

Old Business

PWD Ihns reviewed the Visu-Sewer dvd's and mapped out the town showing the sewer lines in need of some type of repair. Sunset Dr. is one of the worst. PWD Ihns will contact Visu-Sewer to see if they recommend lining Sunset and if so, what a cost estimate would be. PWD Ihns will also find out if Visu-Sewer recommends lining the manholes in need of repair and get a cost estimate for that as well.

Reports

Mayor: Attending solid waste meeting on 10/26/11, asked Wagner to attend CCEDO meeting also on 10/26/11 - Wagner will go.

Clerk: Requested approval to attend budget workshop in Iowa City on 11/16/11-approved.

Fire: No report

Library: 6 kids came to Movie Saturday. 11/5/11 is next Movie Saturday-showing Spooky Buddies. Book Club meets 10/16/11 @ 5pm.

Looking into pricing for new cataloging software. Library roof has been replaced.

PWD: Storm sewer on Elm has been completed, library roof has been re-shingled. Asked if council wished to sell the old tractor standby generator, council approved. An ad will be placed in the paper requesting bids. Requested approval to attend annual water conference in Des Moines from 11/15 - 11/17/11 - approved. Requested vacation 10/13-10/14/11 - approved.

Police: 69 hours in September

Park: Looking at different options for cameras.

Schedule next regular meeting: Monday November 14, 2011.

Adjournment: Motion by Wagner to adjourn at 8:30 pm, second by Robinson, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on Monday, November 14, 2011, at 7:00 pm in council chambers. Council present on roll call: Robinson, Koberle, Wagner, Sawyer and Procopio. Also present: PWD Ihns, Clerk Bendixen, Librarian Potter, Elmeda Bean, Winfred Barnes and Brian Barnes.

Consent Agenda: Motion by Procopio, second by Wagner approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Motion by Robinson to authorize Mayor to execute township approval for Stanwood EMS services for Fairfield, Red Oak and Dayton Townships, second by Koberle, ayes: all. Clerk reported to still be working with the City Attorney to prepare a separate township agreement for Fremont Townships, who would not sign the approval.

Mayor appointed Michelle Jackson to ambulance board as coordinator. Michelle is an EMT-I which means she is able to start IV's.

Mayor appointed Becky Duncan to the library board.

Council discussed Resolution 2011-08, Authorizing Internal Advance to Tax Increment Revenue Fund. The purpose of the resolution is to utilize general funds to pay for the TIF waterline project and reimburse the general fund with TIF revenues. The amount of funds to be utilized is \$67,000.00. Council discussed whether the project advance should be repaid to the general fund with interest. Council decided against charging interest. Koberle made a motion to approve Resolution 2011-08, second by Sawyer, ayes: all. Wagner made a motion to authorize Clerk to certify TIF indebtedness to Cedar County Auditor in the amount of \$67,000 for the TIF waterline project, second by Robinson, ayes: all.

The DNR construction permit for the waterline project has been received. Since the city is purchasing all supplies, the cost of the project falls below the threshold for the competitive bid process or quote process. However, council felt it was in the city's best interest to utilize the competitive quote process. Motion by Wagner, second by Sawyer to send the Request for Quotes to three contractors, ayes: all.

Old Business

PWD Ihns received cost estimates from Visu-Sewer for lining or rehabilitating manholes. Lining is \$30/ft and rehabilitation is \$125/vertical foot. Doing as many manholes as possible at one time results in better pricing.

Reports

Mayor: Discussed the notice of hearing on annexation to Stanwood drainage district that all landowners within the city limits received. Clerk informed Council that per the Board of Supervisors, Stanwood is already annexed into the district. Residents on the north side of the railroad tracks may be assessed a portion of the cost associated with the drainage project north of town. Anyone needing more information should contact the Board of Supervisor's or go to the meeting as stated in the Notice.

Clerk: Will be at a budget workshop on 11/16/11. Swearing in of newly elected officials will be at the Dec. meeting. Time for all departments to start working on budget. Received correspondence requesting a golf cart ordinance, Council stated this is not an ordinance they are interested in.

Fire: No report

Library: 6 kids came to movie Saturday. Using a monthly trial of new automation software, the software came in \$400 under budget.

PWD: Attending a conference Nov. 15-17th in Des Moines. Getting equipment ready for winter. Should start looking for a new pickup. Had to repair the flow switch on Well #1, it kept kicking out.

Police: 74 hours in September

Park: No report

Schedule next regular meeting: Monday December 12, 2011.

Adjournment: Motion by Wagner to adjourn at 7:55 pm, second by Procopio, ayes: all.

Dean Boesenberg, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 12/12/11, at 7:00 pm in council chambers. Council present on roll call: Procopio, Robinson, Koberle, Sawyer and Wagner. Also present: Dusty McAtee, PWD Ihns, Clerk Bendixen, Librarian Potter, Elmeda Bean, Stanwood Cemetery Board Members Dean Tenley, Sharon Gutwiler, Rita Wolfe, Carol Worby and Fred Lehrman.

Consent Agenda: Motion by Koberle, second by Sawyer approving the consent agenda, ayes: all.

Citizens with Concerns not on Agenda: None.

New Business

Council heard a request for increase in yearly funding from the Stanwood Cemetery Board to help defray increasing expenses. City's donates \$600.00/yr. and has donated this amount since 2008. The Board presented its 2011 budget and proposed 2012 budget. Board requests a donation of \$2560, which, if received, will allow the board to break even in 2012. Council asked finance committee to consider this request at the upcoming budget meetings. Mayor opened bids for the Win Power PTO Generator (as advertised in the Tipton Conservative on 11/23/11). Highest bidder was Thelma Elijah via Bill Elijah, Clarence, IA for \$1500.00. Other bids: Kim Geadelmann, Clarence, IA \$1255.00 and Jim Brown, Wilton, IA submitted two bids, one for \$875.00 and, included with the second bid was a letter resending the \$875.00 bid and submitting a new bid of \$1175.00. Motion by Wagner to accept the \$1500.00 bid from Thelma Elijah, second by Procopio, ayes: all. Motion by Koberle to authorize Mayor to sign the IDNR wastewater disposal system construction permit, second by Robinson, ayes: all. Motion by Sawyer to pass/approve Resolution 2011-09 Equipment Reserve Funds, second by Robinson, ayes: all. Motion by Sawyer to pass/approve Resolution 2011-10 assigning transfer of funds from general fund to fire expendable trust fund, second by Koberle, ayes: all. Motion by Wagner to pass/approve Resolution 2011-11 assigning transfer of funds from general fund to EMS expendable trust fund, second by Robinson, ayes: all. Clerk attended a budget conference sponsored by IA League of Cities and learned any city transferring funds into reserve accounts should have resolutions on file. Council reviewed the abstract of votes from the Cedar Co. Auditor. Official results: Greg Wagner - Mayor, Dustin McAtee and Todd Sawyer - council person and Nancy Christiansen - Park Commissioner. Greg Wagner submitted an official resignation from council member, effective January 1, 2012. Motion by Koberle to accept Wagner's resignation, second by Procopio, ayes: all. In January an ad will be placed in the Tipton Conservative for the council seat vacancy.

Old Business

TIF paperwork was submitted to the Auditor for the waterline project. PWD Ihns will seek competitive quotes in the early part of 2012.

Reports

Mayor: No report.

Clerk: Attended Budget meeting on 11/16. IIW will be here in January with plans & specs for RR sewer line project. Received FEMA floodplain drawings and will attend their meeting on 12/20 in Tipton. Due to the holidays falling on Sundays, City Hall will be closed 12/26 and 1/2.

Fire: No report.

Library: 9 kids attended Christmas story hour and received either an ornament or a sucker. Phasing out the dewy decimal system and moving toward a categorical reference system which is much easier for smaller children. The new automation software is easy to use and we are now linked with Olin and West Branch libraries.

PWD: Attended a conference Nov. 15-17th in Des Moines. LL Pelling submitted a seal coating proposal for \$1.95/sy, which is .10 higher than last year. Spoke with Alliance regarding sewer samples, they are \$12.55 higher/week than Keystone. Received permission from Tom Weiland and Noah Coppess to raise the manhole in Weiland's field to ground level. Need to raise it approx. 4 feet, the lid and ring are in good shape and will be reused. Council advised PWD Ihns to get a cost estimate and proceed. Discussed discontinuing feeding fluoride, several cities have stopped already. This will be placed on the January agenda for formal action. Discussed the purchase of a new city truck. Ihns asked if he should look for a new or used truck. Current truck is a 1998 and has 98,000 miles and is in need of replacement. Council asked Ihns to get prices of both new & used.

Police: No report.

Park: Bathrooms have been winterized.

Schedule next regular meeting: Monday January 9, 2012.

Adjournment: Motion by Procopio to adjourn, second by Wagner, ayes: all.

Greg Wagner, Mayor

ATTEST: _____
Vicki Bendixen, City Clerk

