

CITY OF STANWOOD

Stanwood City Council met in regular session on 1/13/2020, at 7:00 pm in Council Chambers. Council present on roll call: Adams, Deppe, Dennis, Tharp, and Pierce. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Linda Coppess, Diane Fuess and Jeff Freeman.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Deppe, seconded by Adams to approve agenda, all ayes. Upon review of the claims list motion by Deppe, seconded by Tharp to approve prior minutes, claims and finance report. All ayes.

Visitors - Diane Fuess spoke to the council about the Union Church being an Emergency Crisis Center. There is a list at the fire station with supplies and they have a generator to keep lights and heat on.

Reports

Mayor: McAtee reported he attended the EMS/911 meeting. Tim Malott is retiring and Jodi will be taking over that position. He assisted in the power outage. He brought up the option of the city getting an email domain, it would be about \$800 per year. The part time public works position was put in the paper, and he recommended a 5% raise on employees' wages for the budget.

Clerk/Zoning: Clerk VonBehren reported the IEDA compliance for the WWTF funding went good, Christmas lights were taken down on Friday, there was a trail camera installed at the water tower to see who is dumping furniture back there, and Clerk will be gone January 24th thru February 3rd. She will be reading water meters on the 3rd.

PWD: Champeau reported Steve has been helping get acquainted with the job duties. The generator at the water plant is not working properly and he will be switching water testing labs so all testing will now go to the State hygienic lab. Council approved his request for personal time off February 3rd and 4th. Clerk will do the daily checks.

Fire: Klawiter reported he attended the EMA/911 meeting, January 28th will be the County Fire meeting in Stanwood, and January 30th will be the Trustees meeting. There were 3 calls and they have received the DNR grant.

Sheriff: Report from December was reviewed.

Park: The fridge will be cleaned out and the cameras are repositioned so they are facing the road and side of building.

Library: Report was reviewed.

EMS: Coppess presented the Annual report. There were 75 responses with 26 transports. There will be an inspection on March 2nd. She would like to purchase a new zoll monitor with the Rigby trust money, Clerk will do a budget amendment. There is 1 new EMT and 2 new drivers.

Council: Clerk was directed to follow up with the Sheriffs office on possible theft of water.

New Business

Motion by Dennis, seconded by Adams to approve pay application #6 to Woodruff Construction, Roll call vote, all ayes. Clerk explained the change order, Motion by Deppe, seconded by Pierce to approve, all ayes. Resolution 2020-01, Committees and Appointments was approved with motion by Adams, seconded by Dennis, all ayes.

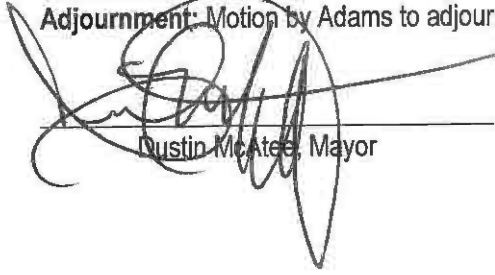
Public hearing was opened at 7:43 for first reading on Ordinance #235, Amending provisions pertaining to operating budget preparation. No written or oral objections were received. Public hearing was closed at 7:49. Motion by Adams, seconded by Dennis to approve. Motion by Adams, seconded by Tharp to waive second and third readings, roll call vote, all ayes. Discussion was held on employee benefit policy. Clerk will draft the changes for review at the February meeting. Approval of Resolution 2020-020, setting public hearing for property tax rates for February 10th, motion by Adams, seconded by Pierce, all ayes. Budget meeting was set for February 4th at 6pm. Motion by Dennis, seconded by Pierce to approve Tobacco permit for Dollar General, all ayes. Motion by Adams, seconded by Dennis to approve liquor license for Dollar General, all ayes. Discussion was held on vacating alley between Kohlhase Street and Preston Street. Jeff Freeman stated his abstract and deed says he owns part of that, but the city has no record of that portion being vacated. He was directed to take his abstract and deed to the county for clarification.

Old Business

The city has received the engineers report for the property at 211&213 Broadway Street. Also, the attorneys will be filing a petition for title to abandoned building under Iowa Code chapter 657A.10B with the Cedar County District Court.

Schedule next meeting: The next regular meeting was scheduled for Monday February 10, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 8:47 p.m., second by Tharp, all ayes.



Dustin McAtee, Mayor

ATTEST: 
Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 2/4/2020, at 7:00 pm in Council Chambers. Council present on roll call: Adams, Deppe, Dennis, Tharp, and Pierce. Also present: Clerk VonBehren,

Mayor McAtee called the meeting to order at 6:00

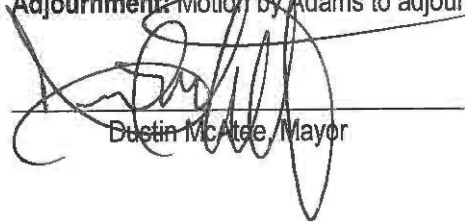
Motion by Deppe, seconded by Adams to approve agenda. All ayes

New Business


Motion by Dennis, seconded by Deppe to approve Release of Mortgage for Darrell & Carole Worby. All ayes. Applications were reviewed for the part-time public works position. PWD Champeau will contact them for interviews. Discussion was held on the EMS budget; Clerk will invite the EMS board to the regular council meeting to discuss.

Schedule next meeting: The next regular meeting was scheduled for Monday February 10, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 6:32 p.m., second by Deppe, all ayes.



Dustin McAtee, Mayor

ATTEST: 

Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 2/10/2020, at 7:00 pm in Council Chambers. Council present on roll call: Adams, Deppe, Dennis, Tharp, and Pierce. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Matt Bowers, Karsyn Nehls, Jodi Freet, Judy Birely, Paul Knoll, Colette Knoll, Bill Klawiter and Kyle Dennis.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - Matt Bowers, Candidate for Cedar County Sheriff introduced himself and spoke about his interest for running for Sheriff. Jodi Freet introduced herself as the incoming new EMA Director. She talked to the council about completing the ISO training, and the Hazard Mitigation Plan. Judy Birely expressed concern with the width of North Walnut Street.

Reports

Mayor: McAtee reported he attended the Conference Board meeting and the Mayors meeting. He will be attending the Assessors meeting and will be helping with interviews for the part-time public works position.

Clerk/Zoning: Clerk VonBehren reported she has been working on the budget and getting information for updating the Connect 3 system for reading water meters. A letter will be sent to a resident whose water shut off is not working properly.

PWD: Champeau reported a water main break on Sunset Drive has been repaired. There was a sewer backup that was determined to be the property owners. He is getting estimates on getting the pumps at the wastewater facility rebuild. There is a sink hole on 1st Ave that will be getting fixed this week. A water shut off lock has been purchased and put on property that the water keeps getting turned back on.

Fire: Klawiter reported the budget is done, there were 6 calls. The department hosted the County Fire meeting and the Trustee meeting. He mentioned the hydrant on the corner of Main and Broadway needs to be repaired.

Sheriff: Report from January was reviewed.

Park: None

Library: Report was reviewed.

EMS: Discussion was held on the budget, and the clerk will consult with the attorney about the EMS board.

Council: None

New Business

Mayor McAtee opened the public hearing at 8:01 for approval of Resolution 2020-03, Proposed property tax levy. No written or oral comments received. Public hearing was closed at 8:08, Motion by Pierce, seconded by Tarp to approve. Roll call vote, all ayes. Approval of donation of \$200 to the Stanwood Senior Socialites was approved with motion by Adams, seconded by Deppe, all ayes. Approval of 28E Agreements for fire protection from Fremont Township, Red Oak Township and Fairfield Townships were approved with motion by Tharp, seconded by Deppe, all ayes. Motion by Adams, seconded by Dennis to approve the Employee policy manual, roll call vote, all ayes. Motion by Deppe, seconded by Pierce to approve Release of Mortgage for Joshua Lohrer, all ayes. Budget review meeting was set for February 19th at 7pm.

Old Business

The lien holders have been notified about the nuisance at 211&213 Broadway Street.

Schedule next meeting: The next regular meeting was scheduled for Monday March 9th, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 8:24 p.m., second by Pierce, all ayes


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 3/09/2020, at 7:00 pm in Council Chambers. Council present on roll call: Adams, Deppe, Dennis, Tharp, and Pierce. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, DeeAnn Koberle, Jenny Idlewine, Joyce Wagner, Sharon Gutwiler, Darla Walling, John Tenley, Karen Tenley, Greg Wagner, Cathy Boesenburg, Rod VonMuenster, Heather Jones, Brooklyn Jones, Paul Knoll, Colette Knoll, Tom Weiland, Megan Meyer, Diane Fuess, Anthony Wagner, Michelle Wagner, Kyle Dennis and Bill Klawiter.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - John & Karen Tenley presented the Mayor with a plaque to the City of Stanwood for the Warren Coleman Honorary Award. Heather Jones spoke to the council about vacating the alley west of her property. There are no water or sewer mains thru that property. Council directed clerk to start the process and notify adjoining property owners of their intent to vacate the ally. Clerk spoke about Laura Kramers concerns about the city enforcing the state building codes.

Reports

Mayor: McAtee reported he attended the assessors meeting, EMS service board meeting and helped with interviews for the part time public works position.

Clerk/Zoning: Clerk VonBehren reported a letter will be sent concerning kids fishing and riding bikes at the sewer lagoons, A delinquent utility account will be shut off permanently by digging the shut off up and capping it. She attended the Construction meeting and a new sampler would like to be included with the SRF loan. The engineers are also looking at the new road that was build, making sure it meets specifications so the city can close the other entrance to the lagoons and use the new one.

PWD: Champeau reported he filled and is motoring a small sink hole. A culvert at the intersection of Hwy 30 and 1st Ave. will be repaired. He will be changing the water sampling packets and the unused bottles will be sold at cost to City of Clarence. Champeau requested to buy clothing outright and cancel contract with Cintas. He will get prices and report back to council.

Fire: Kyle Dennis reported 1 house fire near Mechanicsville. Chief Klawiter was absent at time of report, but arrived later and asked to address council. He reported the department would like to purchase 4 new air packs. Clerk will prepare a budget amendment. He presented the council with specifications on a new engine truck. He was given the authority to proceed with bids according to the specifications.

Sheriff: None

Park: Champeau has fixed the door knob and lock on the Restroom doors in the park shelter. There are some swings that need to be replaced.

Library: Report was reviewed.

EMS: Rodney VonMuenster reported 14 calls, March 2nd was the inspection with no deficiencies, 6 new applicants for drivers and 1 RN exception. He could not provide names for council approval.

Council: None

New Business

Mayor McAtee opened the public hearing at 7:26 for Approval of Budget amendment #2. No written or oral objections received. No written or oral objections were received for the Approval of Budget for FY 2020/2021. Public hearing closed at 7:30. Motion by Pierce, seconded by Dennis to approve Budget amendment #2, Roll call vote, all ayes. Motion by Pierce, seconded by Adams to approve the budget for FY 2020/2021. Roll call vote, all ayes. Mayor McAtee read a statement in regards to Ordinance Chapter 15 and 23, and after consultation with the city attorney his appointments to the EMS Service Board were Greg Wagner, Bill Klawiter, Cathy Bosenburg and Rodney VonMunster. Motion by Deppe, seconded by Pierce to approve Greg Wagner to the EMS Service Board, roll call vote, all ayes. Motion by Adams, seconded by Dennis to approve Bill Klawiter to the EMS Service Board, roll call vote, all ayes. Motion by Dennis, Seconded by Pierce to approve Rodney VonMunster to the EMS Service Board,

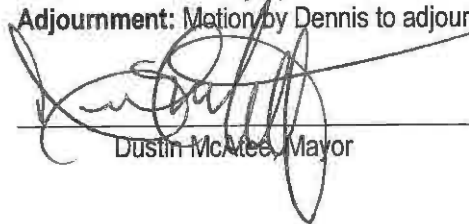
roll call vote, all ayes. Motion by Deppe, seconded by Dennis to approve Cathy Boesenburg to the EMS Service Board, roll call vote, all ayes. Several visitors spoke to the council about the pros and cons of discontinuing the EMS Service Board. Motion by Dennis, seconded by Deppe to approve Resolution 2020-06, Setting public hearing for intent to discontinue the EMS Service Board for March 24th at 7pm at City Hall. Roll call vote, all ayes. Motion by Dennis, seconded by Deppe to approve Dayton township agreement for fire protection. All ayes. Discussion was held on Resolution 2020-04, Setting salaries for FY 2020/2021, Clerk was directed to get what area EMS services compensate their Coordinator, Resolution was tabled. Motion by Dennis, seconded by Tharp to approve bid to replace 5 garage door hinges, install 3 openers and repair 1 door at the City Maintenance shop at the cost of \$3495 from Eastern Iowa Garage Doors. All ayes. Motion by Tharp, seconded by Adams to approve bid from Mississippi Valley Pump for the repairs of a 6-inch check valve at the lift station for \$3775. Discussion was held on running dogs. Clerk has received 3 different complaints from 2 different people about dogs getting walked and getting away from owner and running after others, clerk was directed to remind them of the Ordinance. Motion by Dennis, seconded by Deppe to approve pay application for Woodruff Construction. All ayes. Motion by Dennis, seconded by Pierce to approve Resolution 2020-07, Hiring part time Public Works employee, all ayes.

Old Business

The lien holders have been notified about the nuisance at 211&213 Broadway Street and the attorney is waiting for responses from the lien holders.

Schedule next meeting: Special meeting will be held on March 24th at 7:00PM. The next regular meeting was scheduled for Monday April 13th, 2020 at 7:00PM

Adjournment: Motion by Dennis to adjourn at 8:58 p.m., second by Deppe, all ayes



Dustin McAtee, Mayor

ATTEST: 

Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 4/13/2020, at 7:00 pm in Council Chambers via Zoom. Council present via Zoom: Adams, Dennis, Tharp, Pierce, and Deppe (7:20). Also present: Clerk VonBehren, Sue Hall via Zoom, Heather Jones, and Terri Knapp

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - None

Reports

Mayor: McAtee reported he attended a Special Library Meeting and attended come Conference calls

Clerk/Zoning: Clerk VonBehren submitted a written report. A dumpster will be placed for property owner to start cleaning up. Other nuisance abatements will be put on hold until after the COVID 19 crisis being the Transfer station is closed to the public. There will be a blood drive on May 4th at the park shelter.

PWD: Champeau submitted a written report.

Fire: None.

Sheriff: Report was reviewed. Clerk will consult with sheriff about an error in the contract price.

Park: Champeau has fixed the door knob and lock on the Restroom doors in the park shelter. There are some swings that need to be replaced.

Library: Report was reviewed, Library is closed but will be starting curb side pickup.

EMS: None

Council: None

New Business

Mayor McAtee opened the public hearing at 7:09 for vacating the alley located in Block 6, Between lots 1-4 and 3-5. The property owner of lot 1 is not interested in their portion of the alley. Discussion was held concerning the alley between lots 3 and 5. The alley is being used to access the garage. Public hearing was closed at 7:22. Motion by Pierce to vacate alley between lots 1-4 to Jacob and Heather Jones, and table the alley vacation between lots 3-5. Roll call vote, all ayes. Public hearing was opened at 7:23 for approval of Resolution 2020-10, authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$277,000 General Obligation Sewer Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same and Resolution 2020-11, authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$402,000 General Obligation Water Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same. No written or oral objections received. Public hearing was closed at 7:25. Motion by Pierce, seconded by Dennis to approve Resolution 2020-10. All ayes. Motion by Pierce, seconded by Dennis to approve resolution 2020-11, all ayes. Motion by Dennis, seconded by Pierce to approve pay application to Woodruff Construction, all ayes. Motion by Pierce, seconded by Deppe to approve LLPelling proposal for street sealcoat work. All ayes. Motion by Tharp, seconded by Adams to approve Metering & Technology Quote to update the meter reading software. All ayes. Motion by Deppe, seconded by Tharp to approve option A on the JJJ Enterprise bid for the storm sewer repair on 1st Ave and Hwy 30. All ayes. Resolution setting public hearing for intent to discontinue the EMS service board was tabled until later date.

Old Business

None

Schedule next meeting: The next regular meeting was scheduled for Monday May 11th, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 7:35 p.m., second by Deppe, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on ~~4/7/2020~~ ^{5/11/2020}, at 7:00 pm in Council Chambers via Zoom. Council present via Zoom: Adams, Dennis, Tharp, and Deppe. Also present: Clerk VonBehren, Sue Hall via Zoom, PWD Champeau via Zoom, and Hailey Jindrich via Zoom.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Deppe, seconded by Adams to approve, all ayes.

Visitors - None

Reports

Mayor: McAtee reported he attended a call-in meeting, helping with the sewer main break and meeting with citizens

Clerk/Zoning: Clerk VonBehren submitted a written report including working on 2 insurance claims, attending the clerks meeting, and she will be on vacation May 21st and 22nd

PWD: Champeau submitted proposal for buying uniforms instead of using Cintas. Council agreed to purchase the uniforms and cancel the contract with Cintas.

Fire: None.

Sheriff: Report was reviewed.

Park: Currently closed by there is a rental booked for May 16th, as long as they follow the governors orders they are permitted to use the park shelter.

Library: Written report was reviewed; they will be re-opening with new guidelines.

EMS: Written report was reviewed, 44 calls for the year and the Cedar County Community Foundation grant was received.

Council: Summerfest will be cancelled in June

New Business

Hailey From HR Green presented the council with a service agreement for Preston Street sewer expansion. Clerk will look into funding from private bank. Motion by Dennis, seconded by Deppe to approve contract. Motion by Tharp, seconded by Deppe to table the GIS utility location agreement. Motion by Adams, seconded by Dennis to approve Liquor license for Thirsty on 30 Inc., all ayes. Motion by Dennis to set EMS Coordinator pay at \$2000 per year, seconded by Tharp, all ayes. Motion by Adams, seconded by Dennis to Approve Resolution 2020-04, Setting salaries for FY 2021. All ayes. Motion by Deppe, seconded by Dennis to approve Quit Claim Deed for alley vacation, all ayes. Motion by Deppe. Seconded by Tharp to approve Stephanie VonBehren and Tiffany Adams to the Fire Department, ayes-3, abstain-1. Motion by Adams, seconded by Deppe to Approve Resolution 2020-13, Certifying delinquent nuisance abatement fees, all ayes. Motion by Dennis, seconded by Deppe to approve Resolution 2020-14, Certifying delinquent mowing fees, all ayes. Motion by Deppe, seconded by Tharp to approve pay application to Woodruff Construction. All ayes.

Old Business

None

Schedule next meeting: The next regular meeting was scheduled for Monday June 8th, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 7:53 p.m., second by Dennis, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 6/8/2020, at 7:00 pm in Council Chambers. Council present: Adams, Dennis, Tharp, Pierce and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Bill Klawiter, Warren Wethington, Rodeo Procopio via Zoom and Hailey Jindrich via Zoom.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - Rodeo Procopio spoke to the council about the universal plumbing code stating the city needs to investigate any possible service line breaks. Mayor recommended he drop the information off at city hall for council to review. Warren Wethington explained the contract amount and he would like to get an officer at all meetings in the future. He is looking into other options for the monthly reports.

Reports

Mayor: McAtee reported the mayor's meetings are starting again.

Clerk/Zoning: Clerk VonBehren reported several letters were sent about mowing properties. The water heater at the park rest rooms will be replaced, the brush pile will be moved at the sewer lagoons and residence will have to get key to access it. She will be on vacation June 18th and 19th.

PWD: Champeau reported JJJ fixed the storm sewer. The lift station will be cleaned out due to rocks and dirt getting in there during the sewer line break. The water tower will be inspected on Thursday and he is getting estimates on tree removal.

Fire: Chief Klawiter reported 2 storm watches and 1 funeral procession. They are getting quotes for a new truck and are looking to purchase it in August.

Sheriff: Report was reviewed.

Park: It was recommended to remove all but 55 chairs in the shelter to comply with the 50% capacity.

Library: Written report was reviewed

EMS: None

Council: None

New Business

Motion by Deppe, seconded by Dennis to approve Resolution 2020-12, public hearing for the intent to discontinue the Stanwood EMS Service Board for June 23rd at 7pm. All ayes. Motion by Deppe, seconded by Adams to approve the Corrective Quit Claim Deed. All ayes. Hailey Jindrich explained the sewer extension, the design is almost complete and should be reviewed by the DNR by the end of July. Motion by Dennis, seconded by Pierce to approve funding thru Fidelity Bank and Trust. Roll call vote- all ayes. Motion by Pierce, seconded by Adams to adopt park shelter COVID19 waiver. All ayes. Discussion was held about extending 2nd Ave to Highway 30, Council decided it was not feasible at this time.

Old Business

None

Schedule next meeting: Special meeting on June 23rd at 7:00PM. The next regular meeting was scheduled for Monday July 13th, 2020 at 7:00PM

Adjournment: Motion by Deppe to adjourn at 7:44 p.m., second by Dennis, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 6/23/2020, at 7:00 pm in City Hall/Fire Station. Council present: Adams, Dennis, Tharp, Pierce and Deppe. Also present: Clerk VonBehren, Sue Hall, Kyle Dennis, Jodi Frett, Colette Knoll, Paul Knoll, Britney Rogers, Deb Meyer, Megan Meyer, Dick Meyer, Joyce Wagner, Linda Coppess, Jim Koch, Bill Klawiter, Ray Linder, Denise Engelkens, Michelle Wagner, Tony Wagner, Adam Paidar, Dan Baker, Rod Von Mounster, Diane Fuess, Melissa Brown-Kuenzel, Sharon Gutweiler, and Will Wagner (via Zoom).

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Tharp, seconded by Adams to approve Agenda, all ayes.

New Business

Motion by Dennis, seconded by Pierce to approve Tobacco Permit for Dollar General, All ayes. Mayor McActee opened public hearing at 7:01. Discussion was held on the pros and cons of the EMS Service Board. Public hearing was closed at 8:37. Motion by Dennis, seconded by Deppe to table First Reading of Ordinance #236 for 1 year. Roll call vote, all ayes.

Old Business

None

Schedule next meeting: next regular meeting was scheduled for Monday July 13th, 2020 at 7:00PM

Adjournment: Motion by Dennis to adjourn at 8:42p.m., second by Pierce, all ayes



Dustin McAtee, Mayor

ATTEST:



Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 7/13/2020, at 7:00 pm in Council Chambers. Council present: Adams (via Zoom), Dennis, Pierce and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Warren Wethington, Rodeo Procopio, Larry Havel and Kevin Knocke,

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Deppe, seconded by Pierce to approve, all ayes.

Visitors - None

Reports

Mayor: McAtee thanked all the visitors at the last meeting, he clarified that there was no intent to disband the EMS Service, just the Service Board. He would like the Board to reach out to the members that resigned. He spoke to a few residences about shooting of fireworks within city limits, and would like to look at ways to enforce the ordinance. Mayors meeting is scheduled for July 30th.

Clerk/Zoning: Clerk VonBehren she will be in classes July 20th thru 29th, the office will be closed during that time. The League of Cities Conference will be held virtually. Discussion was held about an after-hours water connection fee.

PWD: Champeau reported the floats on the pumps have been installed to replace the bubbler system. He received 2 tree bids and will ask J&A Tree Service to complete the work. His request for 80 of comp time to be paid out was granted.

Fire: No calls

Sheriff: Warren Wethington and Kevin Knocke reviewed the report and spoke to council about firework calls. Also, they are working on tracking hours spend in contracted cities. Warren spoke about the EMA/911 meeting.

Park: 2 rentals have cancelled in July and the new water heater is installed in the outside restrooms.

Library: Written report was reviewed- circulation is down from last year, and they will be looking at a new computer for the front desk.

EMS: Written report was reviewed- 63 calls to date, discussion purchasing a new ambulance and adding a cell phone to the zoll monitor.

Council: None

New Business

Council reviewed information received from Rodeo Procopio on Code enforcement, and reviewed the city ordinance. No action taken. Clerk will consult with the attorney on Nuisance Abatement for the property at 203 E. Center Street. Motion by Dennis, seconded by Deppe to approve contract from Roto-Rooter, all ayes. Motion by Pierce, seconded by Deppe to approve the certificate of substantial completion for the WWTF project. All ayes. Motion by Dennis, seconded by Pierce to approve Mayor McAtees appointment of Dakota Adams to the EMS Service Board. Ayes-Deppe, Pierce, Dennis, Abstain- Adams. Discussion was held on American Water Proposal, council declined at this time. Motion by Deppe, seconded by Pierce to approve Resolution 2020-15, Interest rate reduction, all ayes. Motion by Dennis, seconded by Deppe to approve pay application #12 to Woodruff Construction. All ayes.

Old Business

Clerk gave an update of the Preston Street sewer extension. There will be a new sewer main run up 1st Ave., and letters have been sent to residence notifying them they can hook into the city sewer a that time. Larry Havel questioned why he would have to hook into new main if his septic is still in working order. Clerk will set a meeting with Larry and Phil from Cedar County to discuss. Motion by Pierce, seconded by Dennis to approve amendment to the plans. All ayes.

Schedule next meeting: Next regular meeting was scheduled for Monday August 10th, 2020 at 7:00PM

Adjournment: Motion by Deppe to adjourn at 7:52 p.m., second by Adams, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 8/13/2020, at 7:00 pm in Council Chambers. Council present: Adams, Dennis, Pierce and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Larry Havel, Ryan Pierce, Kim Pierce, Dakota Adams and Jodi Frett

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - None

Reports

Mayor: McAtee thanked all the volunteers, fire department and staff for all their help during the storm clean up.

Clerk/Zoning: Clerk VonBehren will be applying for grants for the cleanup at 211 and 213 Broadway Street. Approval was given to purchase fridge for the meeting room. She has completed the Municipal Clerk training, sent letters to several residents about dogs running and working with attorney on nuisance property at 203 E. Preston Street. North Cedar School will be adding a bus stop by 205 Middle Street and she will be applying for reimbursement for COVID expenses. Discussion was held on a tile that could have been cut when the electrical lines were being bored to the Wastewater treatment plant. It was agreed upon to have property owner have the line dug up and if the line was cut by boring company the city would reimburse the property owner.

PWD: Champeau reported the sewer plant and water tower are operating on generators and are running well. There are 3 locations they will be piling brush from storm. *Chief*

Fire: New officers are; Ryan Pierce- ~~President~~, Dakota Adams- 1st Assistant, Derek Meyer- 2nd Assistant, Greg Pierce- President, Wes Wagner- Training officer, Tiffany Adams & Kim Pierce- Secretary/Treasurer.

Sheriff: Written report was received

Park:

Library: Written report was reviewed

EMS: No report received; EMS board meeting was on July 20th, final draft of minutes was not completed. Clerk was directed to contact Board President for a list of current drivers and EMTs. The door code pad is not working, clerk will look into it.

Council: None

New Business

Motion by Deppe, seconded by Dennis for Release of Mortgage, all ayes. Motion by Dennis, seconded by Deppe to approve Tobacco Permit for Stanwood Foodmart, all ayes. Mayor McAtee opened public hearing at 7:32. No written or oral comments were received on Resolution 2020-16 Budget Amendment. Public hearing was closed. Motion by Adams, seconded by Pierce to approve, Roll call vote, all ayes. Motion by Dennis, seconded by Adams to approve Windstream Permit, all ayes. Mayor McAtee appointed Kim Pierce as EMS Board of Directors member, motion by Dennis, seconded by Deppe to approve, roll call vote, all ayes. Motion by Dennis, seconded by Deppe to approve DOT/ITC permit, all ayes. Discussion was held on 1st Ave sewer line extension; the city will move forward with the extension and the homes that are currently on septic will have to connect to the new line. Motion by Dennis, seconded by Adams to approve Resolution 2020-18, setting public hearing on proposal to enter into a General Obligation Corporate Purpose loan agreement and to barrow money thereunder in a principal amount not to exceed \$600,000. Roll call vote, all ayes. Motion by Adams, seconded by Pierce to approve Resolution 2020-19, Emergency Declaration pertaining to COVID 19, all ayes. Motion by Dennis, seconded by Deppe to approve the plans and permit application for the Preston Street Sewer Extension. All ayes. Motion by Deppe, seconded by Dennis to approve Final pay application, final project close out for American Iron and Steel self-certification, Final Davis Bacon compliance report and certification of project competition. All ayes. Motion by Pierce, seconded by Adams to approve Resolution 2020-17, Street Financial Report, all ayes. Motion by Deppe, seconded by Adams to approve Resolution 2020-20, Disaster Declaration, all ayes. Clerk will get dumpster for food waste, there is bottled water and food donations that are coming in to help residents.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday September 14th, 2020 at 7:00PM

Adjournment: Motion by Deppe to adjourn at 8:20 p.m., second by Adams, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 8/24/2020, at 7:00 pm in Council Chambers. Council present: Adams, Dennis, Pierce, Tharp and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, and Tony Wagner

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Tharp, seconded by Adams to approve, all ayes.

Visitors - None

New Business

Motion by Deppe, seconded by Dennis to approve Resolution 2020-21, Setting public hearing to approve plans and specifications and bid letting for the Preston Street Sewer extension. All ayes. Motion by Dennis, seconded by Adams to approve purchase of dump trailer, all ayes. August 31st will be the last day the city will pick up disaster brush, after that date residence will be able to drop off their brush at the Waste Water Treatment Facility. 2 bids were reviewed frog riding the disaster brush pile, Motion by Dennis, seconded by Adams to approve Dubuque Hardwoods. All ayes. Clerk will draft a revision of the city ordinance on trees to state no trees can be planted in city right of way unless they have council approval. Discussion was held on Ordinance Chapter 122 and Stans Ice Cream Truck. It was determined he does not have a permit to sell in the State of Iowa and is not permitted to sell within City Limits.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday September 14th, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 7:48 p.m., second by Pierce, all ayes.



Dustin McAtee, Mayor

ATTEST:



Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 9/14/2020, at 7:00 pm in Council Chambers. Council present: Adams, Dennis, Pierce, Tharp and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Paul Knoll, Ryan Pierce, Kim Pierce, Terry & Deb Spies and Sherriff Knoche.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Tharp to approve, all ayes.

Visitors - Terry and Deb Spies want to build a garage on a lot before they build their home. Clerk will consult with attorney on if a variance can be made.

Reports

Mayor: None

Clerk/Zoning: Clerk VonBehren will be meeting with FEMA and insurance company for storm damage assessment. The city did withdrawal from the COVID FEMA because the minimum was not met.

PWD: Champeau reported the liner at the wastewater plant has been replaced, and the electric board is replaced. The garage doors at the fire station are repaired and the wood shavings should be removed.

Fire: 2 structure fires and a brush fire.

Sheriff: Written report was received with approximately 62 hours in Stanwood

Park: None

Library: Written report was reviewed; they will be hosting a Halloween Story time.

EMS: Log of calls was reviewed.

Council: None

New Business

Motion by Adams, Seconded by Pierce to donate \$150 to the Lions Club, all ayes. Discussion was held on hosting Trunk or Treat; clerk will consult with surrounding towns. Trick-or- Treating will be October 31st from 5-7pm. Motion by Pierce, seconded by Dennis to approve the Memorandum of Understanding for Richard and Deb Meyer. All ayes. Motion by Dennis, seconded by Adams to approve Windstream permit application, all ayes. Public hearing was opened at 7:44, This being the time and place specified for taking action on the proposal to enter into a General Obligation Corporate Purpose Loan Agreement in a principal amount not to exceed \$600,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing. After due consideration and discussion, Council Member Deppe introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member Tharp. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted: All ayes. Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out. Motion by Dennis, seconded by Pierce to approve Resolution 2020-22, Authorizing and Resolution authorizing and approving a Loan Agreement, providing for the issuance of a \$600,000 General Obligation Corporate Purpose Note and providing for the levy of taxes to pay the same. Motion by Adams, seconded by Pierce to approve request for payment from CDBG, all ayes. Motion by Deppe, seconded by Dennis to approve notice to award contract to Boomerang Construction for the Preston Street sewer Extension. All ayes. Motion by Tharp, seconded by Dennis to approve tree removal and trimming bid to J&A Tree Service, all ayes. Motion by Adams, seconded by Deppe to approve pay application to Woodruff Construction, all ayes. Motion by Adams, seconded by Deppe to approve liquor licenses for Stanwood FoodMart, all ayes.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday October 12th, 2020 at 7:00PM

Adjournment: Motion by Adams to adjourn at 8:02 p.m., second by Pierce, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 10/12/2020, at 7:00 pm in Council Chambers. Council present: Adams, Dennis, Pierce, Tharp and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Sherriff Knoche, Sherriff Wethington, and Jeff Freeman

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors - Jeff Freeman would like to purchase the north portion of Kohlhasse Street at the dead end. He would be willing to pay all legal and transfer fees. Clerk was directed to get written opinion of the attorney.

Reports

Mayor: There has not been a lot of meetings, but noted the federal assistance has been extended.

Clerk/Zoning: Clerk VonBehren will be meeting with FEMA weekly, and trying to get estimated on repairs. Discussion was held on an unpaid utility bill and outside meter usage. Council directed Clerk to send a certified final bill.

PWD: Champeau reported the garage doors on the station are fixed, and they are ordering a new window. Woodruff Construction has fixed a cement pillar at the Waste Water Facility, and well #2 had been faulting out and a loose wire in the breaker box was fixed.

Fire: 1 vehicle accident

Sheriff: Written report was received with approximately 68 hours in Stanwood, they are still working on getting a more accurate way of reporting.

Park: Siding has been replaced on the shelter

Library: Written report was reviewed; they are looking for a new board member.

EMS: None

Council: Lacey Dennis will be resigning as of October 13th, 2020. Clerk will publish notice of intent to fill vacancy.

New Business

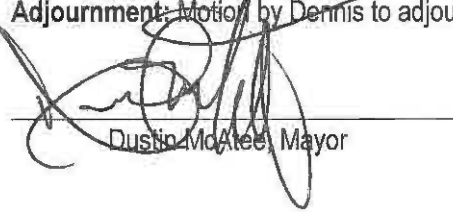
Motion by Dennis, seconded by Adams to approve the Notice to proceed to Boomerang Construction for the Preston Street Sewer Extension. All ayes. There will be no Trunk-or-treating, but Trick-or-Treating will be October 31st from 5-7pm. Motion by Deppe, seconded by Adams to set public hearing November 9th at 7pm for amending ordinance #236, Trees. This would prohibit anyone from planting trees in the city right of way without council approval. Motion by Dennis, seconded by Adams to approve quote from Anamosa Monuments Company to repair the Tenley Industrial sign. All ayes. Motion by Adams, seconded by Deppe to approve the support for the Iowa Great Places grant. All ayes. Motion by Pierce, seconded by Dennis to approve the 2020 Annual Financial Report, all ayes. Motion by Dennis, seconded by Pierce to approve the CDBG pay application, all ayes. Clerk reviewed the contract specifications with Boomerang Construction for the Preston Street Sewer Extension, Motion by Deppe, seconded by Pierce to approve, roll call vote, all ayes.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday December 14th, 2020 at 7:00PM

Adjournment: Motion by Dennis to adjourn at 8:00 p.m., second by Adams, all ayes


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 11/9/2020, at 7:00 pm in Council Chambers. Council present: Adams, Pierce, Tharp and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau, Brian & Sandy Stoneking, Paul Knoll, Judy Birely, Corina Tharp, Heather Jones, Dakota Adams, Ryan and Kim Pierce.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: It was noted that all supplies that are ordered should be in the cities name and invoices to the city. Motion by Adams, seconded by Pierce to approve, all ayes.

Visitors -None

Reports

Mayor: McAtee attended the mayors meeting via zoom, ^{a lot} of discussion was on the storm clean up efforts.

Clerk/Zoning: Clerk VonBehren will be attending a budget workshop on November 17th, there will be training on the new reader meter software on November 10th and 11th. She is working with the insurance company to correct some errors on the claim, and we are still trying to get estimates on the fire station roof.

PWD: Champeau reported the DNR inspection went good on the water side. The lead sampling needs to be updated and the sewer construction should start at the end of the week. The snow fence is installed and the furnace at the old shop needs to be replaced.

Fire: Pierce reported 2 calls, 1 mutual aid for tractor fire and 1 chicken coop fire.

Sheriff: Written report was received with approximately 80 total calls in Stanwood.

Park: The restrooms are closed for the winter.

Library: Librarian Birely reported a problem with a patron not following policy and procedures. A letter will be sent to him regarding the policies and procedures. Written report was reviewed.

EMS: 113 calls to date, New ambulance should be here week on November 22nd. EMS board minutes were reviewed. Clerk was directed to ask again for a list of current drivers and EMT's for council approval.

Council: None

New Business

Motion by Deppe, seconded by Tharp to accept the resignation of Lacey Dennis, Roll call vote, all ayes. Heather Jones spoke to council on her interest of the vacant council seat, Kim Pierce stated she wanted to withdrawal her interest and Walter VanHeel was not in attendance. Motion by Deppe, seconded by Adams to appoint Heather Jones to council, all ayes. Jones took her oath of office. Mayor McAtee opened the public hearing at 7:30 for the public hearing on Ordinance # 236, Trees. The ordinance is amended to state that no trees may be planted in the city right of way without prior council approval. No written or oral objections were received. Public hearing was closed at 7:41. Motion by Adams to approve, seconded by Deppe, all ayes. Motion by Adams to waive second and third readings, all ayes. Approval of planning and zoning board member was tabled. Discussion was held on vacating a portion of Kohlhase Street. Clerk read the information provided by the attorney. Brian and Sandy Stoneking spoke against the vacation stating it would limit their access to the back of their property, and also feel the stakes that were placed there need to be removed for emergency access to the back of their property. Deppe motioned to not vacate the street and look at having the stakes removed, seconded by Pierce, roll call vote, all ayes. It had been brought to the cities attention that the city had been flushing a sewer line so a private resident did not have a backup. It was determined this is not the cities responsibility and the resident will be sent a letter stating the city will no longer be doing that, or loaning out city equipment to do it, and they will have to install a sewer lift at their expense if needed. Discussion was held on the Water tower contracts received from Maguire Iron and Viking. Council would like to see addition legal terms from Viking before making decision.

Old Business

Clerk updated on the Preston Street nuisance, the property owner is in default and the attorney will file that paperwork. No significant improvement has been made. Discussion was held on starting nuisance abatements for storm damage clean up in the spring.

Schedule next meeting: Next regular meeting was scheduled for Monday December 14th, 2020 at 7:00PM

Adjournment: Motion by Adams, to adjourn at 8:00 p.m., second by Deppe, all ayes.



Dustin McAtee, Mayor

ATTEST:



Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 12/8/2020, at 7:00 pm in Council Chambers. Council present: Pierce, Deppe, Jones, Tharp via zoom and Adams via zoom. Also present: Clerk VonBehren, Saige VonBehren, Sue Hall, and Matt Wildman.

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Deppe, seconded by Pierce to approve, all ayes.

Visitors - None

New Business

Matt Wildman from HR Green spoke to the council about the issues that are arising with the sewer replacement along Preston Street. As the contractors are digging the trench to place the new sewer line in the old existing water line is breaking. They can place a new water line on the south side of the street at a cost of \$93,000. There currently are \$25,000 worth repairs for the 5 breaks. The second request was to replace all the current fill with sand. The total cost would be \$593,000 with the water line replacement and sand as total fill. The current fill they are digging out is not up to specifications for correct compaction. There is a possibility the fill will get better once they get away from the man hole that was previously dug up in the spring. Motion by Deppe to approve the \$93,825 change order to replace the water main from the man hole at Preston Street and 3rd Ave alley to the man hole half a block off Ash Street. Seconded by Adams. Roll call vote- all ayes. Wildman will submit a change order to add in the half block so the entire water line is replaced to Ash Street and remove the paving of Preston Street until the year 2022 to allow complete settling before the seal coat is done. The construction process will be reviewed at the regular council meeting on Monday December 14th to see if additional changes orders will be needed for the potential of sand fill. Motion by Pierce, seconded by Deppe to approve purchasing an 80,000 btu garage heater for the old shop bay. All ayes. Deppe will be willing to assist in installing if needed.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday December 14th, 2020 at 7:00PM

Adjournment: Motion by Deppe to adjourn at 7:52 p.m., second by Pierce, all ayes.



Dustin McAtee, Mayor

ATTEST:



Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in regular session on 12/14/2020, at 7:00 pm in Council Chambers. Council present: Adams(zoom), Pierce, Tharp, Jones and Deppe. Also present: Clerk VonBehren, Sue Hall, PWD Champeau(zoom), Haley from HR Green(zoom) and Ryan Pierce(zoom).

Mayor McAtee called the meeting to order at 7:00

Consent Agenda: Motion by Tharp, seconded by Pierce to approve agenda as posted, prior minutes, claims and finance report. All ayes.

Visitors -None

Reports

Mayor: McAtee attended the virtual solid waste meeting, and water shed meeting. He took several calls from residence concerning the water line breaks.

Clerk/Zoning: Clerk VonBehren is working with the library and attorneys to create a lease agreement for a new sign at the corner of Hwy 30 and 38. Residents doors were posted that were affected by the boil order. Clerk will be on vacation December 21st thru December 28th.

PWD: Written report was reviewed. The new furnace is installed in the old city shop, and has been spending a lot of time at the construction site.

Fire: Pierce reported no calls, 2 new members and Santa will be driving around to see kids on December 19th.

Sheriff: Written report was received with approximately 75 total calls in Stanwood.

Park: All monthly users of the park shelter will be required to check out the key the day of the event and not keep the key all month.

Library: Written report was reviewed.

EMS: 121 calls to date. Discussion was held on EMT/Driver payments. It was suggested to have the Fire and EMS meeting minutes included in the council packets and to clarify if the Coordinator gets additional pay for attending monthly meetings, and the city paying for out of district members keeping up their license but go on no calls.

Council: None

New Business

Motion by Pierce, seconded by Deppe to approve change order #2 to cover the emergency repairs to the water main and back fill material. All ayes. Change order #3 was discussed, this includes adding valve's and replacing fire hydrants. A special meeting will be held later in the week to approve final of change order #3. Mayor McAtee opened public hearing at 8:10. No written or oral objections were received for the budget amendment #2. Public hearing was closed at 8:13, Motion by Deppe, seconded by Tharp to approve Resolution 2020-24. Roll call vote, all ayes. Motion by Tharp, seconded by Pierce to approve proposal from Viking Industrial Painting for water tower cleaning and services, all ayes. Motion by Adams, seconded by Pierce to approve Conflict of Interest Policy, roll call vote, all ayes. Motion by Tharp, seconded by Adams to approve Procedures of Segregation of Duties, roll call vote, all ayes. Motion by Tharp, seconded by Adams to approve Procurement Policy, roll call vote, all ayes. Motion by Jones, seconded by Pierce to approve Mandatory Disclosures of violation of federal law, roll call vote all ayes. Motion by Tharp, seconded by Pierce to approve bid from Berner Concrete for replacing concrete in front of City Hall and sidewalk that was damaged due to tree falling. Work will be completed in the Spring. All ayes.

Old Business

Clerk updated on the Preston Street nuisance; the court order was dismissed. The city has filed a new municipal infraction with an initial appearance set for December 30th.

Schedule next meeting: Next regular meeting was scheduled for Monday January, 11th 2020 at 7:00PM

Adjournment: Motion by Deppe, to adjourn at 8:29 p.m., second by Pierce, all ayes.


Dustin McAtee, Mayor

ATTEST:


Stephanie VonBehren, City Clerk

CITY OF STANWOOD

Stanwood City Council met in special session on 12/17/2020, at 7:00 pm in Council Chambers. Council present via zoom: Pierce, Jones, Tharp and Adams. Also present via zoom: Brian Champeau and Haley Jindrich. Also present: Clerk VonBehren, Sue Hall.

Mayor Pro Tem Deppe called the meeting to order at 7:00
Motion by Tharp, seconded by Pierce to approve agenda. All ayes

New Business

Haley Jindrich from HR Green spoke to the council about the change order No. 3. There will be no increase in cost or increase in contract days. Motion by Adams, seconded by Tharp to approve change order, roll call vote, all ayes. Motion by Pierce, seconded by Deppe to approve amendment for HR Green with an increase of \$4300 for the water main replacement services. Roll call vote, all ayes.

Old Business

None

Schedule next meeting: Next regular meeting was scheduled for Monday January 11th, 2021 at 7:00PM

Adjournment: Motion by Adams to adjourn at 7:13 p.m., second by Tharp, all ayes



Dustin McAtee, Mayor

ATTEST: 

Stephanie VonBehren, City Clerk